

**Undergraduate Curriculum Council (UCC)**  
**January 25, 2018 – 3:00-5:00 p.m. in Academic Affairs Conference Room AA102**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: Geoffrey Bennett  
Guests:
2. Minutes for approval – none, all were approved
3. Announcements
  - a. Welcome new ASISU Senator representative **Sujata Bhandari**, replacing Sam D’Amico
4. Report from the Executive Committee:
5. Information from Academic Affairs:
  - a. final Gen Ed course list approved by Assoc. Deans and Academic Affairs on Jan. 24, 2018
  - b. State Gen Ed Common Course Numbering
6. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC)
    - i. UCC accepted GERC’s Minutes for **September 12, 2017** and **September 26, 2017** via email on Nov. 17, 2017. More Minutes will be forthcoming for UCC’s acceptance once GERC approves them.
  - b. BAS Committee
    - i. BAS Minutes for **September 29, 2017** – for UCC’s acceptance
7. Information from the Chair:
8. Information from the Faculty Senate and other Councils:
  - a. New videoconferencing equipment is being installed in the Faculty Senate conference room this week. The old equipment is over 10 years old and is considered obsolete by the vendor, who no longer provides support or maintenance.
  - b. Academic Standards Committee:
9. Other related information or questions:

**B. INFORMATION ITEMS**

1. State Proposal Status

**Approved by SBOE: Letters of Notification**

2017-LON-01: International Studies name change to Global Studies [UCC AY2019 Proposal #1](#)

2017-LON-02: College of Technology Reorganization (*no catalog changes needed*)

2017-LON-03: Child & Family Studies name change to Family & Consumer Sciences ([UCC AY2019 Proposal #41](#))

2017-LON-04: remove Int’l Commerce minor and Native Amer. Business Admin. Emphasis [UCC AY2019-Proposal 6](#)

2017-LON-06: English Department change name of minors [UCC AY2019 Proposal #15](#) and [UCC AY2019 Proposal #16](#)

2017-LON-07: Animal Assisted Therapy Certificate (LON) (**Graduate catalog only**)

2017-LON-08: CMP rename Minors and change emphasis “Options” to “Tracks” ([UCC AY2019 Proposal #26](#))

2017-LON-09: Fire Services Administration eliminate Political Science emphasis ([UCC AY2019 Proposal #24](#))

**Approved by SBOE: State proposals Approved by SBOE:**

- 2017-02 Pharmacy Technology Program (BTC) ([UCC AY2019 Proposal #4](#))
- 2017-06 CADD Architectural Drafting - Intermediate Technical Certificate ([UCC Proposal #37](#))
- 2017-08 Doctor of Physical Therapy expansion to Meridian (*no catalog changes needed*)

**Awaiting SBOE action: Letters of Notification:**

- 2017-LON-05: Department of Community and Public Health change of degree name (from Health Education) ([UCC AY2019 Proposal #39](#)) (**LON sent to SBOE on 1/16/2018**)
- 2017-LON-10: CoEd - change English as New Language (ENL) to English as Second Language (ESL) ([UCC AY2019 Proposal 72](#)) (**LON sent to SBOE on 1/16/2018**)
- 2017-LON-11: CoEd new 30-Credit Endorsement for Family Consumer Science ([UCC AY2019 Proposal #67](#)) (**LON sent to SBOE on 1/16/2018**)

## C. CONSENT CALENDAR

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

1. Change Memo for **2018-19** Catalog:  
Add new course **HCA 4440 Healthcare Economics and Policy** as the matching undergraduate course for HCA 5540 in the Graduate Catalog.
2. Change Memo for **2018-19** Catalog:  
Corrections to [Proposal #39](#) from Community and Public Health:
  - **HE 4410** and **HE 4490** both include references to the program “Health Education” which was changed to “**Community and Public Health**”. These references need to be updated.
  - There are multiple errors in the program requirements for the “Health Education 45 Credit Endorsement”:
    - o It appears from the proposal that HE 4432 was removed from the program requirements, and it should remain.
    - o A new course was added, **HE 4444**, but not added to the program requirements.
    - o The text “Plus ONE-THREE of the following courses (Minimum 3 credits)” should instead read, “Plus one of the following courses (Minimum 3 credits)”

The Health Education 45-Credit endorsement will be incorrect without these changes.
3. Change Memo for **2018-19** Catalog:  
College of Technology grade requirements in their handbooks not reflected in the catalog.

**Curriculum, Course and Program Change Proposals:** none this week

## D. UNFINISHED BUSINESS

**Curriculum, Course and Program Change Proposals:** none this week

**Remains Tabled:**

1. [Proposal #5](#) from the **Bachelor of Applied Science Program** to create a new BAS major in Robotics & Communications Systems Engineering Technology. **Tabled** (with 1 opposed) for further deliberation to define criteria and policy for ‘upper division’ classification. Other problems regarding the nature of CTE courses have since arisen that require resolution. *Requires approval by SBOE and NWCCU.* (Corresponds to **State Proposal #2017-03**).

**E. NEW BUSINESS –**

**Curriculum, Course and Program Change Proposals:** none this week

1. Council Officers for Next Year – Call for Nominations

Need to elect next year's Chair, Vice Chair, and Secretary soon. Any nominations or volunteers?

Eligible members: Carmen Febles, Bob Houghton, Joanne Toevs, Lisa Goss, Geoffrey Bennett,  
Weldon Hill, Susan Belliston, Laura McKnight

2. Course Audit proposition

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**  
**February 8, 2018 – 3:00-5:00 p.m. in Academic Affairs Conference Room AA102**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences:  
Guests:
2. Council **approved** its Minutes for **January 25, 2018** via email on February 1, 2018.
3. Announcements
4. Report from the Executive Committee:
5. Information from Academic Affairs:
  - a. Mid-Cycle Review Accreditation update -- Joanne Tokle
6. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC)
    - i. Council has **accepted** GERC Minutes for **October 10, 2017, November 14, 2017, November 28, 2017, December 5, 2017, January 9, 2018, and January 23, 2018**
  - b. BAS Committee
7. Information from the Chair:
8. Information from the Faculty Senate and other Councils:
9. Other related information or questions:

**B. INFORMATION ITEMS**

1. State Proposal Status
  - Approved by SBOE: Letters of Notification**  
2017-LON-10: CoEd - change English as New Language (ENL) to English as Second Language (ESL) ([UCC AY2019 Proposal 72](#))
  - Awaiting SBOE action: Letters of Notification:**  
2017-LON-05: Department of Community and Public Health change of degree name (from Health Education) ([UCC AY2019 Proposal #39](#)) (**LON sent to SBOE on 1/16/2018**)  
2017-LON-11: CoEd new 30-Credit Endorsement for Family Consumer Science ([UCC AY2019 Proposal #67](#)) (**LON sent to SBOE on 1/16/2018; needs approval from Professional Standards Committee**)

**C. CONSENT CALENDAR**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

1. Change Memo for **2018-19** Catalog:  
Add “PREREQ: Admission to Teacher Education Program” to EDUC 4460 and EDUC 4463:  
  
*EDUC 4460 Foundations of ESL: 3 semester hours.*  
Study of ESL learner characteristics, historical, philosophical, cultural and linguistic foundations of ESL. Theories of language acquisition and those of leaders in the field will be included. PREREQ: **Admission to Teacher Education Program AF**

**EDUC 4463 ESL Methods: 3 semester hours.**

Language assessment, planning, and delivery, for teaching limited English proficient K-12 students. Appropriate methods for students at various developmental stages of language acquisition will be studied. PREREQ: [Admission to Teacher Education Program](#), [EDUC 4460](#) or permission of instructor. AS

2. Change Memo for **2018-19** Catalog:

Publish College of Technology minimum grade requirements for each program in the catalog.

These requirements would need to be added to the following programs:

- Computer Aided Design Drafting Technology – a D- or better.
- Computerized Machining Technology – a D- or better.
- Automotive Collision Repair and Refinishing – a D- or better.
- Diesel/On-Site Power Generation Technology – a D- or better.
- Aircraft Maintenance Technology – a C- or better.
- Information Technology Systems – a C- or better.
- Law Enforcement – a C- or better.
- Massage Therapy – a C- or better.
- Practical Nursing – a C- or better.
- Associate Degree Registered Nurse – a C or better.
- Occupational Therapy Assistant – a C or better.
- Pharmacy Technology – a C or better.
- Physical Therapist Assistant – a C or better.
- Robotics and Communications Systems Engineering Technology – a C- or better.
- Surveying and Geomatics Engineering Technology – a C- or better.
- Unmanned Aerial Systems – a C- or better.
- Respiratory Therapy – a C- or better.

3. Change Memo for **2018-19** Catalog:

Clarify requirements for University Honors Distinction and Honors Degree:

Change to:

**Requirements for Distinction in the University Honors Program**

Honors coursework	18
(Honors coursework may include any combination of the following: H designated courses e.g., ECON 2202-H, CHEM 1111-H), Honors specific courses (e.g., HONS 1101, HONS 1102), and Honors Contract courses (see description below).	
<a href="#">HONS 3391</a> Honors Seminar	1
Total Hours	19

**Requirements for Degree in the University Honors Program**

Honors Coursework	23
(Honors coursework may include any combination of the following: H designated courses (e.g., MGT 3312-H, CHEM 3301-H), Honors specific courses (e.g., HONS 2220, HONS 3393), and Honors Contract courses (including Independent Problems (e.g., EE 4481) or Senior Thesis (e.g., BIOL 4493), also see description below).	
Upper Division Honors Coursework	6
<a href="#">HONS 3391</a> Honors Seminar	2
<a href="#">HONS 4493</a> Honors Senior Thesis or Project	1-3
Defense of Honors Thesis	
Total Hours	32-35

**Curriculum, Course and Program Change Proposals:** none this week

Several 2019-20 Proposal requests have been received and are being processed. A new [Tracking Sheet](#) has been created for this catalog year, and the [Proposal Form](#) was updated.

#### D. UNFINISHED BUSINESS

1. Council Officers for Next Year – Call for Nominations  
Eligible members: Carmen Febles, Bob Houghton, Joanne Toevs, Lisa Goss, Geoffrey Bennett, Weldon Hill, Susan Belliston, Laura McKnight
2. Course Audit proposition – further discussion

**Curriculum, Course and Program Change Proposals:** none this week

##### **Remains Tabled:**

1. [Proposal #5](#) from the **Bachelor of Applied Science Program** to create a new BAS major in Robotics & Communications Systems Engineering Technology. **Tabled** (with 1 opposed) for further deliberation to define criteria and policy for ‘upper division’ classification. Other problems regarding the nature of CTE courses have since arisen that require resolution. *Requires approval by SBOE and NWCCU.* (Corresponds to **State Proposal #2017-03**).

#### E. NEW BUSINESS –

1. UCC Website Upgrade – any changes or suggestions to incorporate?
2. Proposed Bylaws change to add Change Memo process

**Curriculum, Course and Program Change Proposals:** none this week,  
Proposal requests are coming in so please watch the [Tracking Sheet](#) and work with your POs.

#### F. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**  
**February 15, 2018 – 3:00-5:00 p.m. in Academic Affairs Conference Room AA102**  
**AGENDA**

**A. PRELIMINARIES**

1a. Attendance – Pre-notified Absences:  
Guests:

2. Minutes for **February 8, 2018**

3. Announcements

4. Report from the Executive Committee:

Agreed via to hold a virtual meeting via email this week instead of in person. Present the two Change Memos to the full UCC for consideration and vote, along with the UCC and BAS Minutes.

5. Information from Academic Affairs: none this week

6. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC) – nothing this week

b. BAS Committee –

i. Minutes from **November 17, 2017** for UCC's acceptance

7. Information from the Chair: none

8. Information from the Faculty Senate and other Councils:

9. Other related information or questions:

**B. INFORMATION ITEMS**

1. State Proposal Status

**Approved by SBOE: Letters of Notification** – none this week

**Awaiting SBOE action: Letters of Notification:**

2017-LON-11: CoEd new 30-Credit Endorsement for Family Consumer Science ([UCC AY2019 Proposal #67](#))

**(LON sent to SBOE on 1/16/2018; needs approval from Professional Standards Committee)**

**This one will not likely be approved in time for the 2018-19 catalog.**

**C. CONSENT CALENDAR**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

1. Change Memo for **2018-19** Catalog:

Credit Changes to EDUC 3308 and EDUC 4408:

The College of Education has requested the following changes in course credits:

- EDUC 3308 from 4 credits to 3 credits, and,
- EDUC 4408 from 2 credits to 3 credits.

These courses were new in the 2017-18 catalog and have not yet been offered. This change would have no effect on any other department.

2. Change Memo for **2018-19** Catalog:  
Adjust prerequisites for ENGL 1101P.

In order to both streamline the registration process into ENGL 1101P for students who have not yet taken the ACT or SAT, and ensure that international students receive the most effective English composition sequence placement, the method of checking prerequisites for ENGL 1101P needs to be adjusted for the 2018-19 undergraduate catalog. The course description for ENGL 1101P would change as shown below.

**ENGL 1101P English Composition Plus: 4 semester hours.**

Variation of ENGL 1101 in which students not placing into ENGL 1101 receive intensive supplemental instruction in reading, analyzing, and writing expository essays. Partially satisfies Objective 1 of the General Education Requirements. Equivalent to ENGL 1101. PREREQ: ~~IELTS\* 7.0-7.5 or TOEFL 94-109 (iBT) or~~ ACT below 18 or SAT 440 or lower ~~or completion of ENGL 1123 with C- or better~~ or completion of ENGL 0090 with S. ~~Placement for Intensive English Institute (IEI) students only: Average grade of A- or A in the final session of their prescribed course of study. Students admitted to the university without IELTS, TOEFL, ACT, or SAT scores, or without having attended the IEI should~~ International Students will need to consult the Chair, Department of English and Philosophy, concerning placement. F, S

In the prerequisite checking configuration in the student information system, the actual check of SAT and ACT scores would be removed, while a registration restriction excluding international students would be added. This would allow domestic students who have not taken any placement exams to register for ENGL 1101P without any intervention, while it would ensure that the Department of English and Philosophy would have the opportunity to place international students in the composition course that best meets the student's need.

International students would still be able to place into either ENGL 1122 or ENGL 1123 based on their TOEFL or IELTS scores.

**Curriculum, Course and Program Change Proposals:** none this week

#### D. UNFINISHED BUSINESS

1. Catalog Cleanup – draft memo to department Chairs and program directors – forthcoming for next week
2. Change Memo Process website text – forthcoming for next week

**Curriculum, Course and Program Change Proposals:** none this week

#### Remains Tabled:

1. [Proposal #5](#) from the **Bachelor of Applied Science Program** to create a new BAS major in Robotics & Communications Systems Engineering Technology. **Tabled** (with 1 opposed) for further deliberation to define criteria and policy for 'upper division' classification. Other problems regarding the nature of CTE courses have since arisen that require resolution. *Requires approval by SBOE and NWCCU.* (Corresponds to **State Proposal #2017-03**).

#### E. NEW BUSINESS –

**Curriculum, Course and Program Change Proposals:** none this week,

Proposal requests are coming in so please watch the [Tracking Sheet](#) and work with your POs.

#### F. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**  
**March 8, 2018 – 3:00-5:00 p.m. virtual ‘meeting’ by email**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences:  
Guests:
2. Minutes for **February 15, 2018** (virtual meeting by email)
3. Announcements
4. Report from the Executive Committee:
5. Information from Academic Affairs:
  - a. Common Gen Ed Course update
  - b. Program Prioritization
6. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –
  - b. BAS Committee –
7. Information from the Chair: none
8. Information from the Faculty Senate and other Councils:
9. Other related information or questions:

**B. INFORMATION ITEMS**

1. **State Proposal Inquiries – may materialize this semester, check with your units**
  - [Leadership New Certificate in Radiographic Science Sonography – full proposal needed](#)  
UCC Proposal Request received, in Emily’s queue for creation
  - [Leadership & Management in Robotics Technology \(BAS\) - full Proposal needed](#)  
Department is writing a new proposal for this one
  - [New Certificates in BioMedical Ethics - one Undergraduate and one Graduate](#)  
coming from DHS in cooperation with College of Arts & Letters, will require LON,
  - [New BS degree in Respiratory Therapy - full proposal needed](#)  
on 3-year plan, but no new info.. yet...
  - [Basic Tech. Certificate \(BTC\) in Paralegal Studies - full proposal needed](#)  
on 3-year plan, but no new info.. yet...
  - [Intermediate Tech. Certificate \(ITC\) in Paralegal Specialty Studies -- full proposal needed](#)  
on 3-year plan, but no new info.. yet...
  - Suggest keep these two Paralegal proposals separate, in both State and UCC proposals...*
  - [Academic Certificate in Land Surveying -- full proposal needed](#)  
on 3-year plan, but no new info.. yet...
  - [BS in Applied Math – full proposal needed](#)  
Mary Hofle, UCC rep, inquired what this would need, then it was added to 3-year plan
2. **Proposal formally **Withdrawn** by Department** – will be replaced by a new proposal:  
UCC AY2019 [Proposal #5](#) from the **Bachelor of Applied Science Program** to create a new BAS major in Robotics & Communications Systems Engineering Technology.

**C. CONSENT CALENDAR** – none this week

**D. UNFINISHED BUSINESS**

1. Change Memo Process website text draft

**E. NEW BUSINESS**

**Curriculum, Course and Program Change Proposals:** none this week,  
Proposal requests are coming in so please watch the [Tracking Sheet](#) and work with your POs.

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**  
**March 29, 2018 – 3:00-5:00 p.m. in Academic Affairs Conference Room AA102**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences:  
Guests:
2. Minutes for **March 8, 2018** (virtual meeting by email)
3. Announcements
4. Report from the Executive Committee:
  - a. Common Gen Ed Course update and Plan of Action
  - b. Spring Semester Work Plan
5. Information from Academic Affairs:
6. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –
  - b. BAS Committee – Minutes for **February 9, 2018**
7. Information from the Chair:
8. Information from the Faculty Senate and other Councils:
9. Other related information or questions:

**B. INFORMATION ITEMS**

1. **State Proposal Inquiries – may materialize this semester, check with your units**
  - [Leadership New Certificate in Radiographic Science Sonography – full proposal needed](#)  
UCC Proposal Request received and proposal created
  - [Leadership & Management in Robotics Technology \(BAS\) - full Proposal needed](#)  
Department is writing a new proposal for this one
  - [New Certificates in BioMedical Ethics - one Undergraduate and one Graduate](#)  
coming from DHS in cooperation with College of Arts & Letters, will require LON
  - [New BS degree in Respiratory Therapy - full proposal needed](#)  
on 3-year plan, but no new info.. yet...
  - [Basic Tech. Certificate \(BTC\) in Paralegal Studies - full proposal needed](#)  
on 3-year plan, but no new info.. yet...
  - [Intermediate Tech. Certificate \(ITC\) in Paralegal Specialty Studies -- full proposal needed](#)  
on 3-year plan, but no new info.. yet...
  - Suggest keep these two Paralegal proposals separate, in both State and UCC proposals...*
  - [Academic Certificate in Land Surveying -- full proposal needed](#)  
on 3-year plan, but no new info.. yet...
  - [BS in Applied Math – full proposal needed](#)  
Mary Hofle, UCC rep, inquired what this would need, then it was added to 3-year plan
  - [Dental Hygiene Expansion to Meridian - BS degree -- full proposal needed](#)  
This will NOT affect UCC or Grad Council.
  - [Discontinue B.A. in Theatre, Film, and Video -- discontinuance proposal form](#)
  - [Discontinue B.A. in Spanish for Business and Professions -- discontinuance proposal form](#)

[Discontinue B.A. in German for Business and Professions -- discontinuance proposal form](#)  
[Discontinue B.A. in French for Business and Professions -- discontinuance proposal form](#)  
[Interprofessional Certificates in Medical Anthropology - one Undergraduate and one Graduate -- will require LON](#)

**C. CONSENT CALENDAR**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

**Curriculum, Course and Program Change Proposals:** none this week

**D. UNFINISHED BUSINESS**

1. [New UCC Website](#) Presentation – discussion and approval

**Curriculum, Course, and Program Change Proposals:** none this week

**E. NEW BUSINESS**

**State Proposals and Letters of Notification (LON):** none this week

**Curriculum, Course, and Program Change Proposals:**

1. What's coming up for submission to UCC soon?  
Spring Due Date: Monday, **April 16, 2018** – two weeks away!

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**

**April 12, 2018 – 3:00-5:00 p.m. in Academic Affairs Conference Room AA102**

**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: Jim Lai, Corey Zink  
Guests:
2. Minutes – none; those for **March 8, 2018** and **March 29, 2018** were **approved** by email vote
3. Announcements
4. Report from the Executive Committee:
  - a. Catalog Cleanup Project update
5. Information from Academic Affairs:
  - a. SBOE has approved ISU's reorganization of Kasiska Div. Health Sciences, still awaiting approval from North West accreditors (NWCCU).
6. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –  
UCC accepted GERC Minutes for **March 13, 2018** and **March 27, 2018** by email vote
  - b. BAS Committee –
7. Information from the Chair:
8. Information from the Faculty Senate and other Councils:
9. Other related information or questions:

**B. INFORMATION ITEMS**

1. **State Proposals Received by Academic Affairs for review**
  - 2018-01 MS in Computer Science (**Grad Catalog**) – full proposal completed
  - 2018-02 MS in Nutrition (Dietetics) (**Grad Catalog**) – full proposal needed
  - New Certificate in Radiographic Science Sonography – preliminary draft of full proposal rec'd
  - UCC Proposal Request received and catalog change proposal was created
2. **State Proposal Inquiries – may materialize this semester, check with your units**
  - Leadership & Management in Robotics Technology (BAS) - full Proposal needed  
Department is writing a new proposal for this one
  - New Certificates in BioMedical Ethics - one Undergraduate and one Graduate  
coming from DHS in cooperation with College of Arts & Letters, will require LON
  - New BS degree in Respiratory Therapy - full proposal needed  
on 3-year plan, but no new info.. yet...
  - Basic Tech. Certificate (BTC) in Paralegal Studies - full proposal needed  
on 3-year plan, but no new info.. yet...
  - Intermediate Tech. Certificate (ITC) in Paralegal Specialty Studies -- full proposal needed  
on 3-year plan, but no new info.. yet...
  - Suggest keep these two Paralegal proposals separate, in both State and UCC proposals...*
  - Academic Certificate in Land Surveying -- full proposal needed  
on 3-year plan, but no new info.. yet...
  - BS in Applied Math – full proposal needed

on 3-year plan, but no new info.. yet...

Dental Hygiene Expansion to Meridian - BS degree -- full proposal needed

This will NOT affect UCC or Grad Council.

Interprofessional Certificates in Medical Anthropology - one Undergraduate and one Graduate -- will require LON

MA in Applied Linguistics - 2nd attempt - full proposal needed (**Grad Catalog**)

MS Clinical Psychopharmacy -- Full proposal needed (**Grad Catalog**)

Pharmacy:

MA in Pharmaceutical Sciences

Accelerated MS in Pharmaceutical Sciences

Accelerated PhD in Pharmaceutical Sciences

on 3-year plan, but no new info.. yet... unsure whether these 3 will be brought forwarded separately or together:

### C. CONSENT CALENDAR

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

**Curriculum, Course and Program Change Proposals:** none this week

### D. UNFINISHED BUSINESS

1. **Standardizing Course Semester Offering Designations (i.e., F, S, Su, D)**

from Nov. 16, 2017 UCC meeting discussion to consider this spring. Need some way to ensure departments follow their scheduling.

**Curriculum, Course, and Program Change Proposals:** none this week

### E. NEW BUSINESS

**State Proposals and Letters of Notification (LON): (for UCC's endorsement)**

1. [State Proposal 2018-03](#) to Discontinue B.A. in **French** for Business and Professions
2. [State Proposal 2018-04](#) to Discontinue B.A. in **German** for Business and Professions
3. [State Proposal 2018-05](#) to Discontinue B.A. in **Spanish** for Business and Professions
4. [State Proposal 2018-06](#) to Discontinue B.A. in Theatre, Film, and Video

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #1](#) from **History** to remove the Foreign Language requirement from the B.A. in History
2. [Proposal #2](#) from **Marketing and Management** to change course titles for MKTG 4465 and MKTG 4480 and to update the degree requirements for Marketing and for Management.

**Other Business:**

1. What's coming up for submission to UCC soon?  
Spring Due Date: Monday, **April 16, 2018** – four days away!

### F. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**

**April 26, 2018 – 3:00-5:00 p.m. in Academic Affairs Conference Room AA102**

**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: Joanne Toevs, Sujata Bhandari  
Guests:
2. Minutes – none; those for **March 8, 2018** and **March 29, 2018** were **approved** by email vote.  
Minutes for **April 12, 2018** will be forthcoming by email.
3. Announcements
4. Report from the Executive Committee:
  - a. Catalog Cleanup Project update
5. Information from Academic Affairs:
  - a. SBOE has approved ISU's reorganization of Kasiska Div. Health Sciences, still awaiting approval from North West accreditors (NWCCU).
6. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –  
UCC accepted GERC Minutes for **March 13, 2018** and **March 27, 2018** by email vote
  - b. BAS Committee –
7. Information from the Chair:
8. Information from the Faculty Senate and other Councils:
9. Other related information or questions:

**B. INFORMATION ITEMS**

**C. CONSENT CALENDAR**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

**Curriculum, Course and Program Change Proposals:** none this week

**D. UNFINISHED BUSINESS**

1. **Standardizing Course Semester Offering Designations (i.e., F, S, Su, D) – [draft memo text](#)**  
Draft memo based on UCC's approved action from last meeting for discussion and tweaking. Still need some way to ensure departments follow their scheduling.

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #1](#) from **History** to remove the Foreign Language requirement from the B.A. in History. Was tabled last time for more discussion.

**E. NEW BUSINESS**

**State Proposals and Letters of Notification (LON): (for UCC's endorsement)**

1. [State Proposal #2018-07](#) from **Economics** to discontinue the B.S. in Economics; *contingent upon approval of the new BBA degree in Economics (State Proposal #2016-09).*

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #3](#) from **Global Studies** to discontinue the B.A degrees for Business and Professions in French, German, and Spanish. **Requires SBOE approval of State Proposals #2018-03, 2018-04, and 2018-05**; all three were endorsed by UCC on 4/12/2018.
2. [Proposal #4](#) from **Economics** to discontinue the B.S. degree in Economics and fix the credit count, and to add MGT 2216 as an optional statistics prerequisite to ECON 4485. *Contingent upon approval of the new BBA degree in Economics. Requires SBOE approval of State Proposal #2018-07.*

**Other Business:**

1. [Proposed Bylaws Amendments](#)  
To clarify membership representation, eligibility requirements, powers and duties of Executive Committee, update approval chain. Any other changes to make?
2. Party!!

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)  
May 1-3, 2018 – ‘virtual’ meeting via email  
AGENDA**

**A. PRELIMINARIES**

1a. Attendance – Pre-notified Absences:  
Guests: none

2. Minutes for **April 12, 2018** and **April 26, 2018**

3. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC) – for UCC’s acceptance

i. **Objective Review Committee (ORC) Reports**

- a) ORC Report for Objective 1
- b) ORC Report for Objective 2

ii. **General Education Assessment Reporting Results**

- a) [Fall 2016 Assessment Results by Objective](#) for 2015-16 Gen Ed Courses
- b) [Fall 2017 Assessment Results by Objective](#) for 2016-17 Gen Ed Courses

b. BAS Committee Minutes for **March 9, 2018** – for UCC’s acceptance

**B. UNFINISHED BUSINESS**

1. [Proposed Bylaws Amendments](#) – for UCC’s approval

Clarify membership representation, eligibility requirements, powers and duties of Executive Committee, update approval chain.

**C. FUTURE BUSINESS for Fall 2018**

**Curriculum, Course, and Program Change Proposals – REMAINS TABLED**

1. [Proposal #3](#) from **Global Studies** to discontinue the B.A degrees for Business and Professions in French, German, and Spanish. **Requires SBOE approval of State Proposals #2018-03, 2018-04, and 2018-05**; all three were endorsed by UCC on 4/12/2018. Remains **tabled** for more discussion and collaboration among interested parties.

**Other Business:**

1. Redefine distinction between a Bachelor of Arts B.A. degree and a Bachelor of Science (B.S.) degree.

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**

**August 23, 2018 – 3:00-5:00 p.m. in ADMIN 102, Meridian 680D, Bennion Conference Room**

**AGENDA**

**A. PRELIMINARIES**

1a. Attendance – Pre-notified Absences:

Guests:

2. Minutes – none; all have been **approved**

3. Announcements

a. Council Chair Vacancy

Bob Houghton was appointed this summer to be Interim Associate Dean of the College of Business. As such, he had to resign from UCC both as Chair and as a faculty representative. The College of Business is working on selecting a replacement faculty rep. This Council will need to elect a new Chair during its first couple of meetings this semester.

4. Report from the Executive Committee:

a. Catalog Cleanup Project update

UCC's memo approved last spring will be sent to all department heads this week or early next week via campus mail, along with the individual department's course data from the Registrar's office. The memo encourages departments to review their listed course offerings and make necessary adjustments to ensure the catalog is current. This may entail submitting catalog change proposals to UCC and/or Graduate Catalog.

b. Catalog Change Memo forthcoming

The College of Business has decided to discontinue the B.A. in Economics rather than the B.S. in Economics. This change affects both [State Proposal #2018-07](#) and [UCC AY2020 Proposal #4](#) which were already endorsed and approved by UCC last spring.

5. Information from Academic Affairs:

6. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC) – meets next Tuesday, August 28.

b. BAS Committee –

7. Information from the Chair: Houghton was promoted to Associate Dean, need to elect a new chair!

8. Information from the Faculty Senate and other Councils:

9. Other related information or questions:

a. Undergraduate Curriculum Council 101:

Brief presentation on how this council conducts its business, mostly on Google Docs.

New members should peruse the UCC's website (<https://www.isu.edu/ucc>) for detailed information on what to do and how to do it before today's meeting. Be prepared to ask questions.

**B. INFORMATION ITEMS**

**C. CONSENT CALENDAR**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

**Curriculum, Course and Program Change Proposals:** none this week

#### **D. UNFINISHED BUSINESS**

**State Proposals and Letters of Notification (LON):** none this week

**Curriculum, Course, and Program Change Proposals: REMAINS TABLED**

1. [Proposal #3](#) from **Global Studies** to discontinue the B.A degrees for Business and Professions in French, German, and Spanish. **Requires SBOE approval of State Proposals #2018-03, 2018-04, and 2018-05**; all three were endorsed by UCC on 4/12/2018. Proposal was **tabled** 4/26/2018 to encourage more interdepartmental discussion and collaboration between the interested parties on integrating Languages and Global Studies into a more cohesive and holistic entity.

#### **Academic Policy Revisions:**

1. There is a potential need to redefine the distinction between a Bachelor of Arts and a Bachelor of Science degree, now that the language requirement has been eliminated from many degrees that previously required it for the B.A. degree. For example, the B.A. and B.S. in Economics have the exact same degree requirements; one is being eliminated for other reasons, but there is no credit or course difference between the two other than the degree awarded. Many science disciplines require more math courses for the B.S. degree, so that distinction still holds for those disciplines.

#### **E. NEW BUSINESS**

##### **Officer Call for Nominations/Election:**

1. Elect a new Council Chair to replace Bob Houghton who had to resign from UCC this summer. He has been appointed Interim Associate Dean of the College of Business and therefore is ineligible to serve on UCC.

**State Proposals and Letters of Notification (LON): (for UCC's endorsement)** – none this week

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

**Curriculum, Course, and Program Change Proposals:**

1. [2019-20 UWBW Sample Proposal](#) from **Underwater Basketweaving** as an example to be posted on UCC's website for the campus community to reference as guidance in completing their own proposals.

Be sure to look over the [Proposal Request Tracking Sheet](#) and check in with your constituent POs between now and next meeting.

#### **F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**  
**September 6, 2018 – 3:00-5:00 p.m. in ADMIN 102, Meridian 680D, Bennion Conference Room**  
**AGENDA**

**A. PRELIMINARIES**

1a. Attendance – Pre-notified Absences:

Guests:

2. Minutes for August 23, 2018

3. Announcements

4. Report from the Executive Committee:

5. Information from Academic Affairs:

6. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC) –

Last week's meeting canceled – no business ready for council's attention. GERC will meet next Tuesday with State Gen Ed Discipline Group members attending.

b. BAS Committee –

7. Information from the Chair:

8. Information from the Faculty Senate and other Councils:

9. Other related information or questions:

a. Undergraduate Curriculum Council 101:

New members should peruse the UCC's website (<https://www.isu.edu/ucc>) for detailed information on what to do and how to do it before today's meeting.

**B. INFORMATION ITEMS**

**C. CONSENT CALENDAR**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

1. [Catalog Change Memo: Discontinue BA instead of BS in Economics](#)

The College of Business has decided to discontinue the B.A. in Economics rather than the B.S. in Economics. This change affects both [State Proposal #2018-07](#) and [UCC AY2020 Proposal #4](#) which were already endorsed and approved by UCC last spring.

As there is currently no difference between the curricula of the two degrees, the UCC Executive Committee accepted the recommendation from the Registrar's Office that this change memo be added to UCC's consent agenda.

**Curriculum, Course and Program Change Proposals:** none this week

#### D. UNFINISHED BUSINESS

**State Proposals:** none this week

**Curriculum, Course, and Program Change Proposals: REMAINS TABLED**

1. [Proposal #3](#) from **Global Studies** to discontinue the B.A degrees for Business and Professions in French, German, and Spanish. **Requires SBOE approval of State Proposals #2018-03, 2018-04, and 2018-05**; all three were endorsed by UCC on 4/12/2018. Proposal was **tabled** 4/26/2018 to encourage more interdepartmental discussion and collaboration between the interested parties on integrating Languages and Global Studies into a more cohesive and holistic entity.

#### E. NEW BUSINESS

**State Proposals: (for UCC's endorsement)** – none this week

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes)** – none this week

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #5](#) from **English & Philosophy** to create a new 12-credit Certificate in Biomedical Ethics along with two new courses PHIL 4452 and PHIL 4454. *Changes affect Graduate Catalog. Contingent upon SBOE approval of the new Certificate (Request for LON not yet received by Academic Affairs.)*
2. [Proposal #6](#) from **Theatre** to remove the B.A. in Theatre, Film, and Video in accordance with specialized accreditation standards. **Requires SBOE approval of State Proposal #2018-06.**

Be sure to look over the [Proposal Request Tracking Sheet](#) and check in with your constituent POs between now and next meeting. Submission due date is **September 20, 2018** – two weeks away!

#### F. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**  
**September 13, 2018 – 3:00-5:00 p.m. in ADMIN 102, Meridian 680D, Bennion Conference Room**  
**AGENDA**

**A. PRELIMINARIES**

1a. Attendance – Pre-notified Absences: Tracy Payne  
Guests:

2. Minutes for **August 23, 2018** and **September 6, 2018**

3. Announcements

4. Report from the Executive Committee:

The Executive Committee met yesterday and agreed to the following:

- Include the Catalog Change Memo regarding Music Gen Ed courses on today's Consent Calendar.
- Include a current list of State Proposals and Letters of Notification as a standing Information Item on UCC's agendas and Minutes. The list will serve as a written record of the Proposals and Letters, and as an ongoing status report for associate deans, upper administration, and the campus community as those proposals move through the approval chain.
- A catalog proposal is needed to create a new Gen Ed course BIOL 2227 in accordance with SBOE's mandated Common Course List. The Registrar's Office will work with the Biology department to figure out the effect of this would have on other programs, courses, pre-reqs, etc. and include the necessary catalog changes in time for publication in the 2019-20 catalog. A corresponding GERC Proposal/Assessment Plan will also be required.
- Discussion of the GEM Common Course Gen Ed proposal. Ramifications of the SBOE's mandate are still being figured out.

5. Information from Academic Affairs:

6. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC) –

GERC met on Tuesday and approved MUSI 1105 Survey of Rock Music as an Objective 4 Gen Ed course. Discussed upcoming due dates for proposals and assessment reports, questions and concerns for next week's Gen Ed Summit in Boise, and the next steps for coordinating implementation of SBOE's mandated Common Course List.

b. BAS Committee –

7. Information from the Chair:

8. Information from the Faculty Senate and other Councils:

**Faculty Senate** has sent out a draft Faculty Constitution for faculty review and input. It is essentially the version created and approved by the Provisional Faculty Senate in 2011. The current Senate is working with the new University President, who has indicated his support of this Constitution. Faculty are encouraged to submit their honest feedback, suggestions, and comments regarding this document.

**Graduate Council** has received and is reviewing several State Proposals and their corresponding Graduate catalog proposals. They have to assign priority to the appeals on their agenda, but should be able to meet the October 5 deadline for submitting items to the SBOE to ensure external approvals are completed in time for inclusion in the 2019-20 catalog.

9. Other related information or questions:

In the case of competing versions of proposals, POs and UCC reps are expected to determine which one is most current and up-to-date, and that ALL relevant information (including comments) is included in the proposal submitted to UCC. Once UCC's administrative assistant receives a proposal for processing, **all other versions will be permanently deleted** WITHOUT checking for any discrepancies in content or comments between versions.

## B. INFORMATION ITEMS

### Policy Items for Future Discussion

With the increasing trend toward creating online programs, there is a need to establish some sort of protocol for preventing disruptions to such programs when another department decides to discontinue offering a particular course(s) online, whether temporarily or permanently. What ways are available or could be developed to prevent internal departmental decisions from having adverse ramifications on other programs that rely on their courses being available online?

### State Proposals in the Approval Chain:

[BBA in Economics – full proposal](#) – awaiting President's signature

[Discontinue BA in Economics – full proposal](#) – awaiting President's signature

[MS in Computer Science \(Grad Catalog\) – full proposal](#) – awaiting Grad Council approval

[MS in Nutrition \(Dietetics\) \(Grad Catalog\) – full proposal](#) – awaiting Grad Council approval

[MA in Spanish \(Grad Catalog\) – full proposal](#) – awaiting Grad Council approval

[MS in Clinical Psychopharmacology – full proposal](#) – awaiting Grad Council approval

[Certificates in Biomedical Ethics – Letter of Notification drafted](#)-- UCC proposal **approved**, awaiting Grad Council approval

[Discontinue BA in Theatre, Film & Video – full proposal](#) – ready for Deans' Council review

[Discontinue BA in Spanish, German and French for Business and Professions full proposals](#) – awaiting UCC's catalog approval – proposal tabled by UCC in April

[Certificates in Medical Anthropology – Letter of Notification drafted](#) – awaiting UCC and GC proposal submissions

### State Proposals and Letters of Notification known to be in the Works:

[New Certificate in Radiographic Science Sonography – full proposal needed](#)

UCC Proposal Request received and proposal was created, nothing further from department

[Leadership & Management in Robotics Technology \(BAS\) - full Proposal needed](#)

COT is working on this proposal; SBOE has new BAS definition in the works that may affect this, hopefully will resolve CTE funding issues regarding upper division credits

[Discontinue two minors: Human Resource Development, & Organizational Leadership – need LONs](#)  
[UCC Proposal # \\_\\_\\_](#) - in process 9/10/18

[Two 15-Credit Certificates: Career & Technical Education, Training & Development -- need LONs](#)  
[UCC Proposal # \\_\\_\\_](#) -- in process 9/10/18

[New Minor in Film Studies -- needs LON](#)

[UCC Proposal # \\_\\_\\_](#) -- in process 9/10/18, though the department has decided to hold off for now

## C. CONSENT CALENDAR

### Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):

1. **Catalog Change Memo:** [Subject Codes of MUSC gen ed courses to MUSI](#)

For all Music Gen Ed courses change the subject code from MUSC to MUSI to match the SBOE-mandated subject code for Common Course MUSI 1101. This change will make it easier for students

to find Music gen ed courses in the catalog and prevent isolating the single Common Course from the rest of the Music course offerings.

**Curriculum, Course and Program Change Proposals:** none this week

#### D. UNFINISHED BUSINESS

**State Proposals for Review:** none this week

**Curriculum, Course, and Program Change Proposals: REMAINS TABLED**

1. [Proposal #3](#) from **Global Studies** to discontinue the B.A degrees for Business and Professions in French, German, and Spanish. **Requires SBOE approval of State Proposals #2018-03, 2018-04, and 2018-05**; all three were endorsed by UCC on 4/12/2018. Proposal was **tabled** 4/26/2018 to encourage more interdepartmental discussion and collaboration between the interested parties on integrating Languages and Global Studies into a more cohesive and holistic entity.

#### E. NEW BUSINESS

**State Proposals for Review)** – none this week

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #7](#) from **Music** to create a new Gen Ed course MUSI 1105 Survey of Rock Music. *GERC has approved this new course as an Objective 4 gen ed course.*
2. [Proposal #8](#) from **Mathematics & Statistics** for new courses MATH 3310, MATH 4405 and MATH 4463, and to add them as optional courses in the Applied Mathematics minor.
3. [Proposal #9](#) from the **Didactic Program in Dietetics** for new courses, deletions, and updates to courses and curriculum.

Be sure to look over the [Proposal Request Tracking Sheet](#) and check in with your constituent POs between now and next meeting.

#### F. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**  
**September 20, 2018 – 3:00-5:00 p.m. in ADMIN 102, Meridian 680D, Bennion Conference Room**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: JoAnn Hertz, Joanne Tokle, Emily White  
Guests:
2. Minutes for **September 13, 2018**
3. Announcements
4. Report from the Executive Committee:
5. Information from Academic Affairs:
6. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) – meets again this Tuesday
  - b. BAS Committee –
7. Information from the Chair:
8. Information from the Faculty Senate and other Councils:

**Faculty Senate:** reminder to faculty to submit their honest feedback, suggestions, and comments regarding this document.

**Graduate Council** approved several State Proposals and the corresponding Graduate catalog proposals. Still need to review the M.S. in Spanish proposal. They meet again next Wednesday on September 26.
9. Other related information or questions:

**B. INFORMATION ITEMS**

**Policy Items for Future Discussion**

**For this Fall:** UCC will need to define what constitutes upper division CTE (Career Technical Education) credits. SBOE is creating a definition for a new category for an Applied Baccalaureate Degree as distinct from a Baccalaureate Degree, but it won't be finalized until December. More information will be forthcoming later in the semester regarding UCC's role and what needs to be done to implement this change.

**State Proposals in the Approval Chain:**

[BBA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review  
[Discontinue BA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review  
[MS in Computer Science \(Grad Catalog\) – full proposal](#) – Grad Council approved, sent to Deans' Council  
[MS in Nutrition \(Dietetics\) \(Grad Catalog\) – full proposal](#) Grad Council approved, sent to Deans' Council  
[MA in Spanish \(Grad Catalog\) – full proposal](#) – awaiting Grad Council approval  
[MS in Clinical Psychopharmacology – full proposal](#) – Grad Council approved, sent to Deans' Council

[Certificates in Biomedical Ethics – Letter of Notification drafted--](#) UCC and Grad Council approved,  
sent to Provost for signature  
[Discontinue BA in Theatre, Film & Video – full proposal –](#) sent to Deans’ Council for review  
[Discontinue BA in Spanish, German and French for Business and Professions full proposals –](#)  
sent to Deans’ Council for review  
[Certificates in Medical Anthropology –](#) Letter of Notification drafted, awaiting UCC and GC proposal  
submissions and approvals

**State Proposals and Letters of Notification known to be in the Works:**

**PRIORITY:** [New Certificate in Radiographic Science Sonography – full proposal needed](#)  
initial draft of State Proposal reviewed by Academic Affairs, remanded for revision. UCC catalog  
proposal in process – **This one needs to be included in 2019-20 catalog!**  
[Leadership & Management in Robotics Technology \(BAS\) - full Proposal needed](#)  
COT is working on this proposal; SBOE has new BAS definition in the works that may affect this,  
hopefully will resolve CTE funding issues regarding upper division credits  
[Discontinue two minors: Human Resource Development, & Organizational Leadership – needs LONs](#)  
Letter of Notification Requests received by Academic Affairs, UCC catalog proposal in process  
[Two 15-Credit Certificates: Career & Technical Education, Training & Development -- need LONs](#)  
Letter of Notification Requests received by Academic Affairs, UCC catalog proposal in process  
[New Minor in Film Studies -- needs LON](#)  
awaiting LON Request submission to Academic Affairs; UCC catalog proposal in process

**Problematic Proposals:**

1. [Proposal](#) from **Sport Science & Physical Education** for Program of Study changes and course  
additions.

**C. CONSENT CALENDAR**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

**Curriculum, Course and Program Change Proposals:** none this week

**D. UNFINISHED BUSINESS**

**State Proposals for Review:** none this week

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #8](#) from **Mathematics & Statistics** for new courses MATH 3310, MATH 4405 and MATH  
4463, and to add them as optional courses in the Applied Mathematics minor.
2. [Proposal #9](#) from the **Didactic Program in Dietetics** for new courses, deletions, and updates to courses  
and curriculum.

**E. NEW BUSINESS**

**State Proposals for Review) –** none this week

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

### Curriculum, Course, and Program Change Proposals:

1. [Proposal #10](#) from **Organizational Learning & Performance** to eliminate the Minors in Organizational Leadership and in Human Resource Development, create new course OLP 4411, and update the curriculum for the Workplace Training and Leadership Minor. *Changes affect Graduate Catalog. Requires SBOE approval of 2018-LON-xx to eliminate the two Minors.*
2. [Proposal #11](#) from **Organizational Learning & Performance** to create new Certificates in Career & Technical Education and in Training & Development. *Requires SBOE approval of 2018-LON-xx to create the two new Certificates.*
3. [Proposal #12](#) from **Informatics** to update the Minor in Informatics to make it accessible to more students.
4. [Proposal #13](#) from **Anthropology** for housekeeping changes and to convert ANTH 2230 to ANTH 1101/1101L Biological Anthropology as an Objective 5 Gen Ed course and ANTH 2250 to ANTH 1102 Cultural Anthropology as an Objective 6 Gen Ed course. These changes are required to comply with the SBOE's Common Course Numbering mandate. *Requires GERC's approval of the Gen Ed Course Proposal/Assessment Plan for each new Gen Ed course.*
5. [Proposal #14](#) from **Cosmetology** to add new course COSM 0151 and increase the required credits for the Basic Technical Certificate in Nail Technology from 11 to 16 credits in order to modernize the program.
6. [Proposal #15](#) from **Sociology, Social Work, & Criminology** to change SOWK course titles and to eliminate the student fee for background checks. *Changes affect Graduate Catalog.*
7. [Proposal #16](#) from **Diesel Technology** to delete DESL 0117 & 0207, update DESL 0125, and increase credits DESL 0215 from 4 to 6 credits in accordance with recommendations from their accreditors and advisory bodies.
8. [Proposal #17](#) from **English & Philosophy** to update the Professional Writing Option curriculum.

Be sure to look over the [Proposal Request Tracking Sheet](#) and check in with your constituent POs between now and next meeting.

### F. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**  
**September 27, 2018 – 3:00-5:00 p.m. in ADMIN 102, Meridian 680D, Bennion Conference Room**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: JoAnn Hertz, Joanne Tokle, Emily White  
Guests:
2. Minutes for [September 20, 2018](#)
3. Announcements
4. Report from the Executive Committee:
5. Information from Academic Affairs:
6. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –  
Minutes for [September 11, 2018](#) – for UCC’s acceptance
  - b. BAS Committee –
7. Information from the Chair:
8. Information from the Faculty Senate and other Councils:

**Faculty Senate:** reminder to faculty to submit their honest feedback, suggestions, and comments regarding this document.

**Graduate Council** approved the M.S. in Spanish proposal. They meet again in two weeks.
9. Other related information or questions:

**B. INFORMATION ITEMS**

**Policy Items for Future Discussion**

**For this Fall:** UCC will need to define what constitutes upper division CTE (Career Technical Education) credits. SBOE is creating a definition for a new category for an Applied Baccalaureate Degree as distinct from a Baccalaureate Degree, but it won’t be finalized until December. More information will be forthcoming later in the semester regarding UCC’s role and what needs to be done to implement this change.

**State Proposals in the Approval Chain:**

[BBA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review  
[Discontinue BA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review  
[MS in Computer Science \(Grad Catalog\) – full proposal](#) – Grad Council approved, sent to Deans’ Council  
[MS in Nutrition \(Dietetics\) \(Grad Catalog\) – full proposal](#) Grad Council approved, sent to Deans’ Council  
[MA in Spanish \(Grad Catalog\) – full proposal](#) – awaiting Grad Council approval  
[MS in Clinical Psychopharmacology – full proposal](#) – Grad Council approved, sent to Deans’ Council

[Certificates in Biomedical Ethics – Letter of Notification drafted--](#) UCC and Grad Council approved,  
sent to Provost for signature  
[Discontinue BA in Theatre, Film & Video – full proposal](#) – sent to Deans’ Council for review  
[Discontinue BA in Spanish, German and French for Business and Professions full proposals](#) –  
sent to Deans’ Council for review  
[Certificates in Medical Anthropology](#) – Letter of Notification drafted, awaiting UCC and GC proposal  
submissions and approvals

**State Proposals and Letters of Notification known to be in the Works:**

**PRIORITY:** [New Certificate in Radiographic Science Sonography](#) – full proposal needed  
initial draft of State Proposal reviewed by Academic Affairs, remanded for revision. UCC catalog  
proposal in process – **This one needs to be included in 2019-20 catalog!**  
[Leadership & Management in Robotics Technology \(BAS\)](#) - full Proposal needed  
COT is working on this proposal; SBOE has new BAS definition in the works that may affect this,  
hopefully will resolve CTE funding issues regarding upper division credits  
[Discontinue two minors: Human Resource Development, & Organizational Leadership](#) – needs LONs  
Letter of Notification Requests received by Academic Affairs, UCC catalog proposal in process  
[Two 15-Credit Certificates: Career & Technical Education, Training & Development](#) -- need LONs  
Letter of Notification Requests received by Academic Affairs, UCC catalog proposal in process  
[New Minor in Film Studies](#) -- needs LON  
awaiting LON Request submission to Academic Affairs; UCC catalog proposal in process

**Problematic Proposals:**

1. [Proposal](#) from **Sport Science & Physical Education** for Program of Study changes and course  
additions.

**C. CONSENT CALENDAR**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

**Curriculum, Course and Program Change Proposals:** none this week

**D. UNFINISHED BUSINESS**

**State Proposals for Review:** none this week

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #9](#) from the **Didactic Program in Dietetics** for new courses, deletions, and updates to courses  
and curriculum.
2. [Proposal #10](#) from **Organizational Learning & Performance** to eliminate the Minors in Organizational  
Leadership and in Human Resource Development, create new course OLP 4411, and update the  
curriculum for the Workplace Training and Leadership Minor. *Changes affect Graduate Catalog.  
Requires SBOE approval of 2018-LON-xx to eliminate the two Minors.*
3. [Proposal #11](#) from **Organizational Learning & Performance** to create new Certificates in Career &  
Technical Education and in Training & Development. *Requires SBOE approval of 2018-LON-xx to  
create the two new Certificates.*
4. [Proposal #12](#) from **Informatics** to update the Minor in Informatics to make it accessible to more students.

5. [Proposal #13](#) from **Anthropology** for housekeeping changes and to convert ANTH 2230 to ANTH 1101/1101L Biological Anthropology as an Objective 5 Gen Ed course and ANTH 2250 to ANTH 1102 Cultural Anthropology as an Objective 6 Gen Ed course. These changes are required to comply with the SBOE's Common Course Numbering mandate. *Requires GERC's approval of the Gen Ed Course Proposal/Assessment Plan for each new Gen Ed course.*
6. [Proposal #14](#) from **Cosmetology** to add new course COSM 0151 and increase the required credits for the Basic Technical Certificate in Nail Technology from 11 to 16 credits in order to modernize the program.
7. [Proposal #15](#) from **Sociology, Social Work, & Criminology** to change SOWK course titles and to eliminate the student fee for background checks. *Changes affect Graduate Catalog.*
8. [Proposal #16](#) from **Diesel Technology** to delete DESL 0117 & 0207, update DESL 0125, and increase credits DESL 0215 from 4 to 6 credits in accordance with recommendations from their accreditors and advisory bodies.
9. [Proposal #17](#) from **English & Philosophy** to update the Professional Writing Option curriculum.

## E. NEW BUSINESS

**State Proposals for Review)** – none this week

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

### Curriculum, Course, and Program Change Proposals:

1. [Proposal #18](#) from **Anthropology** for a new 9-credit Certificate in Medical Anthropology. *Changes affect Graduate catalog. Requires SBOE approval of 2018-LON-03.*
2. [Proposal #19](#) from **Global Studies** to update course title and description for GLBL 2203, an existing Obj.6 Gen Ed course (not on the SBOE's Common Course list). *Requires GERC approval of the changes.*
3. [Proposal #20](#) from **Student Success Center** to change course title and description for ACAD 1111, and existing Obj. 8 Gen Ed course. *Requires GERC approval of the changes.*
4. [Proposal #21](#) from **Dental Hygiene** to adjust DENT course credits and change DENT 4408 semester offering from Summer to Fall.
5. [Proposal #22](#) from **Radiographic Science** for a new 46-credit Certificate in Diagnostic Medical Sonography. *Requires SBOE approval of State Proposal #2018-xx. TOP PRIORITY, under tight time constraints!*
6. [Proposal #23](#) from **ESTEC Mechanical Engineering Technology** to update AAS degree curriculum and create new courses ESET 0239 and 0239L.
7. [Proposal #24](#) from **ESTEC Nuclear Operations Technology** to add CHEM 1101 as Gen Ed Obj. 5 option to AAS degree requirements.
8. [Proposal #25](#) from **ESTEC Electrical Engineering Technology** to add ESET 0181 and remove ESET 0220 & 0221 from AAS degree requirements
9. [Proposal #26](#) from **ESTEC Cyber Physical Security** to update curriculum and pre-requisites for the Intermediate Technical Certificate and AAS degree requirements.

10. [Proposal #27](#) from Pharmacy to delete the Non-Traditional PharmD program and courses, and other course housekeeping changes. *Requires SBOE approval of State Proposal #2018-xx. TOP PRIORITY, under tight time constraints!*
11. [Proposal #28](#) from **Division of Health Sciences** for housekeeping changes to Mindfulness courses. *Changes affect Grad catalog.*

Be sure to look over the [Proposal Request Tracking Sheet](#) and check in with your constituent POs between now and next meeting.

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**  
**October 4, 2018 – 3:00-5:00 p.m. in ADMIN 102, Meridian 680D, Bennion Conference Room**  
**AGENDA**

**A. PRELIMINARIES**

1a. Attendance – Pre-notified Absences: Tracy Payne  
Guests:

2. Minutes for September 27, 2018 – deferred until next meeting

3. Announcements

4. Report from the Executive Committee:

Met yesterday, agreed upon Consent Calendar items for this week and next week's meetings. Since both Belliston and Read will be gone next week, October 11 will be a 'virtual' meeting conducted via email to approve Minutes and Consent Calendar items. Members should use the extra time to carefully peruse the more complicated and/or interconnected proposals for consistency, accuracy, and potential problems that could arise that have not been noticed. Please use the Commenting feature on Google Docs freely to facilitate discussion. UCC will meet as usual on October 18.

5. Information from Academic Affairs:

6. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC) – meets again this coming Tuesday.

b. BAS Committee –

7. Information from the Chair:

8. Information from the Faculty Senate and other Councils:

**Faculty Senate:** no updates

9. Other related information or questions:

**B. INFORMATION ITEMS**

**State Proposals in the Approval Chain:**

[BBA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review, ends 10/29

[Discontinue BA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review, ends 10/19

[Certificates in Biomedical Ethics – Letter of Notification drafted](#)-- UCC and Grad Council approved, Provost signed, Letter of Notification sent to SBOE

[Discontinue BA in Theatre, Film & Video – full proposal](#) – sent to SBOE for 30-day Review, ends 11/5

[Discontinue BA in Spanish, German and French for Business and Professions full proposals](#) – sent to SBOE for 30-day Review, ends 11/5

[Certificates in Medical Anthropology](#) – Letter of Notification drafted, awaiting UCC and GC proposal submissions and approvals

**State Proposals and Letters of Notification known to be in the Works:**

**PRIORITY:** [New Certificate in Radiographic Science Sonography – full proposal needed](#)

initial draft of State Proposal reviewed by Academic Affairs, remanded for revision. [UCC catalog](#)

[Proposal # 22](#) under consideration – **This one needs to be included in 2019-20 catalog!**

**Leadership & Management in Robotics Technology (BAS) - full Proposal needed**

COT is working on this proposal; SBOE has new BAS definition in the works that may affect this, hopefully will resolve CTE funding issues regarding upper division credits

**Discontinue two minors: Human Resource Development, & Organizational Leadership – needs LONs**

Letter of Notification Requests received by Academic Affairs, UCC catalog proposal in process

**Two 15-Credit Certificates: Career & Technical Education, Training & Development -- need LONs**

Letter of Notification Requests received by Academic Affairs, UCC catalog proposal in process

**New Minor in Film Studies -- needs LON**

awaiting LON Request submission to Academic Affairs; UCC catalog proposal in process

**Discontinue Non-Traditional PharmD program – needs full discontinuance proposal**

[UCC Proposal #27](#) under consideration by UCC, still awaiting State Proposal

**Problematic Proposals:**

1. The massive TES Proposal is complete, now in the process of being split into smaller, more manageable chunks for UCC's consideration.
2. Interconnected proposals under way, will be processed together:  
[History, Geosciences, TES, GEM (Gen Ed)]  
[CMP, ART]  
[RCET, new Robotics BAS] Academic Affairs is meeting with the Registrar and College of Tech today in an effort to resolve remaining issues with upper division CTE credits and other matters.

**C. CONSENT CALENDAR**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #19](#) from **Global Studies** to update course title and description for GLBL 2203, an existing Obj.6 Gen Ed course (not on the SBOE's Common Course list). **GERC has approved these non-substantive changes.**
2. [Proposal #20](#) from **Student Success Center** to change course title and description for ACAD 1111, and existing Obj. 8 Gen Ed course. **GERC has approved these non-substantive changes.**
3. [Proposal #21](#) from **Dental Hygiene** to adjust DENT course credits and change DENT 4408 semester offering from Summer to Fall.

**D. UNFINISHED BUSINESS**

**State Proposals for Review:** none this week

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #13](#) from **Anthropology** for housekeeping changes and to convert ANTH 2230 to ANTH 1101/1101L Biological Anthropology as an Objective 5 Gen Ed course and ANTH 2250 to ANTH 1102 Cultural Anthropology as an Objective 6 Gen Ed course. These changes are required to comply with the SBOE's Common Course Numbering mandate. ***Requires GERC's approval of the Gen Ed Course Proposal/Assessment Plan for each new Gen Ed course.***
2. [Proposal #15](#) from **Sociology, Social Work, & Criminology** to change SOWK course titles and to eliminate the student fee for background checks. ***Changes affect Graduate Catalog.***

3. [Proposal #18](#) from **Anthropology** for a new 9-credit Certificate in Medical Anthropology. *Changes affect Graduate catalog. Requires SBOE approval of 2018-LON-03.*
4. [Proposal #22](#) from **Radiographic Science** for a new 46-credit Certificate in Diagnostic Medical Sonography. *Requires SBOE approval of State Proposal #2018-xx. TOP PRIORITY, under tight time constraints!*
5. [Proposal #23](#) from **ESTEC Mechanical Engineering Technology** to update AAS degree curriculum and create new courses ESET 0239 and 0239L in order to consolidate material taught in ESET 0240 and ESET 0241.
6. [Proposal #24](#) from **ESTEC Nuclear Operations Technology** to add CHEM 1101 as Gen Ed Obj. 5 option to AAS degree requirements curriculum in accordance with recommendations from the program's technical advisory body.
7. [Proposal #25](#) from **ESTEC Electrical Engineering Technology** to add ESET 0181 and remove ESET 0220 & 0221 from AAS degree requirements in accordance with recommendations from the program's technical advisory body.
8. [Proposal #26](#) from **ESTEC Cyber Physical Security** to update objectives, curriculum, and pre-requisites for the Intermediate Technical Certificate and AAS degree requirements in accordance with recommendations from the program's technical advisory body.
9. [Proposal #27](#) from **Pharmacy** to delete the obsolete Non-Traditional PharmD program and courses which are no longer needed, and other course housekeeping changes. *Requires SBOE approval of State Proposal #2018-xx. TOP PRIORITY, under tight time constraints!*
10. [Proposal #28](#) from **Division of Health Sciences** for housekeeping changes to Mindfulness courses. *Changes affect Grad catalog.*

## E. NEW BUSINESS

State Proposals for Review) – ~~none this week~~

1. [#2018-09 Diagnostic Medical Sonography Certificate](#)  
Radiographic Science is proposing a new 46-credit Certificate in Diagnostic Medical Sonography.  
Corresponds to UCC catalog [Proposal #22](#) – see above under Unfinished Business

Minor Catalog Changes (no proposal needed, just a memo showing the exact changes): none this week

### Curriculum, Course, and Program Change Proposals:

1. [Proposal #29](#) from **Automotive Technology** to change the Intermediate Technical Certificate to an Advanced Technical Certificate, create new course AUTM 0111 and delete AUTM 0104, update curriculum in accordance with recommendations from the program's technical advisory body.
2. [Proposal #30](#) from **ESTEC Unmanned Aerial Systems** to replace UAS 0382 with UAS 0282 as more appropriate to the course content level, and update course pre-requisites to be consistent with changes to Robotics program. *Contingent upon approval of course changes in [Proposal #xx](#) for the Robotics BAS degree.*
3. [Proposal #31](#) from **Automotive Collision Repair & Refinishing** to eliminate pre-requisites for ACRR 0252 Internship in favor of permission from instructor.

4. [Proposal #32](#) from **ESTEC Industrial Controls** to update courses and curriculum for the AAS in Industrial Controls in order to provide concentration options in Instrumentation and Process Control and in Motor Control and Protective Relaying.
5. [Proposal #33](#) from **Surveying and Geomatics Engineering Technology** to restore GEMT 3315 and delete GEMT 3341 and 3342 and substitute GEOL 4427 for HIST 4490 to eliminate scheduling conflicts, and to update curriculum requirements for the BS degree.
6. [Proposal #34](#) from **Information Technology Systems** to delete ITS 0250 Computer Forensics from the catalog since it has never been taught.
7. [Proposal #35](#) from **Health Information Technology** to add BIOL 1100/1100L as an acceptable option for required Objective 5 Gen Ed course.
8. [Proposal #36](#) from **Practical Nursing** to decrease required credits from 54-58 to 36 credits, delete ADRN 1104 Nursing Application, and change from an Advanced Technical Certificate to an Intermediate Technical Certificate in accordance with a ruling from the program's accrediting body to streamline the program. This is the first of a two-part curricular change that will extend into next year's catalog cycle. *Requires SBOE approval of 2018-LON-xx.*
9. [Proposal #37](#) from **Massage Therapy** to update course and curriculum requirements, create new course MSTH 0242 Sports Massage.
10. [Proposal #38](#) from **Psychology** to delete PSYC 3302 and update other course descriptions and pre-reqs.
11. [Proposal #39](#) from **General Studies** to reduce required upper division credits from 40 to 36 and increase Arts & Letters credits from 20 to 24.
12. [Proposal #40](#) from **Communication Sciences & Disorders** to create new CSD 3374, delete CSD 3320, adjust Sign Language courses and curriculum to meet accreditation standards.
13. [Proposal #41](#) from **Communication Sciences & Disorders** to eliminate pre-reqs and change semester offerings for CSD 4445 and to update curriculum for Pre-Audiology and Pre-Speech Language Pathology emphases.
14. [Proposal #42](#) from **Sports Science & Physical Education** to create new courses PE 4414 and PE 4428, update Programs of Study for emphases in Exercise Science, Physical Education Teaching, and Sport Management.
15. [Proposal #43](#) from **Healthcare Administration** to update curriculum requirements for BS degree.

Be sure to look over the [Proposal Request Tracking Sheet](#) and check in with your constituent POs between now and next meeting.

#### F. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)  
October 11, 2018 – ‘virtual’ meeting via email  
AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: Susan Belliston, Catherine Read  
Guests: none
2. Minutes for September 27, 2018 and October 4, 2018 – *deferred until later*
3. Announcements -- none
4. Report from the Executive Committee:  
Executive Committee agreed during their Oct 3 meeting upon Consent Calendar items for this week. Since both Belliston and Read are gone this week, October 11 will be a ‘virtual’ meeting conducted via email to approve Minutes and Consent Calendar items. Members should use the extra time to carefully peruse the more complicated and/or interconnected proposals for consistency, accuracy, and potential problems that could arise that have not been noticed. Please use the Commenting feature on Google Docs freely to facilitate discussion. UCC will meet as usual on October 18.
5. Information from Academic Affairs: none
6. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) – none
  - b. BAS Committee – none
7. Information from the Chair: none
8. Information from the Faculty Senate and other Councils:  
**Faculty Senate:** no updates
9. Other related information or questions: none

**B. INFORMATION ITEMS**

**State Proposals in the Approval Chain:**

- [BBA in Economics – full proposal](#) –President approved, sent to SBOE for 30-day Review, ends 10/29
- [Discontinue BA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review, ends 10/19
- [Certificates in Biomedical Ethics – Letter of Notification drafted](#)-- UCC and Grad Council approved, Provost signed, Letter of Notification sent to SBOE
- [Discontinue BA in Theatre, Film & Video – full proposal](#) – sent to SBOE for 30-day Review, ends 11/5
- [Discontinue BA in Spanish, German and French for Business and Professions full proposals](#) – sent to SBOE for 30-day Review, ends 11/5
- [Certificates in Medical Anthropology](#) – Letter of Notification drafted, awaiting UCC and GC proposal submissions and approvals
- [Discontinue Non-Traditional PharmD program – needs full discontinuance proposal](#)  
[UCC Proposal #27](#) approved by UCC;  
State Proposal needs signatures, awaiting UCC’s endorsement and Deans’ Council approval
- [New Certificate in Diagnostic Medical Sonography – full proposal needed - PRIORITY](#)

initial draft of State Proposal reviewed by Academic Affairs, remanded for revision. [UCC catalog Proposal # 22](#) was approved 10/4/2018 – **This one needs to be included in 2019-20 catalog!**

### State Proposals and Letters of Notification known to be in the Works:

#### Leadership & Management in Robotics Technology (BAS) - full Proposal received

COT is submitted this proposal, needs review and processing; SBOE has new BAS definition in the works that may affect this, hopefully will resolve CTE funding issues

#### Discontinue two minors: Human Resource Development, & Organizational Leadership – needs LONs

Letter of Notification Requests received by Academic Affairs, UCC catalog proposal in process

#### Two 15-Credit Certificates: Career & Technical Education, Training & Development -- need LONs

Letter of Notification Requests received by Academic Affairs, UCC catalog proposal in process

#### New Minor in Film Studies -- needs LON

awaiting LON Request submission to Academic Affairs; UCC catalog proposal in process

### Problematic Proposals:

1. The massive TES Proposal is complete, now in the process of being split into smaller, more manageable chunks for UCC's consideration.
2. Interconnected proposals under way, will be processed together:
  - [History, Geosciences, TES, GEM (Gen Ed)]
  - [CMP, ART]
  - [RCET, new Robotics BAS] Academic Affairs is meeting with the Registrar and College of Tech today in an effort to resolve remaining issues with upper division CTE credits and other matters.

## C. CONSENT CALENDAR

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

### State Proposals for Review):

1. [#2018-09 Discontinue Non-Traditional Doctor of Pharmacy \(NTPD\)](#) program – *RUSH!*
  - a. Corresponds to [UCC Proposal #27](#) which was approved by UCC on 10/04/2018
2. [#2018-10 new 46-credit Certificate in Diagnostic Medical Sonography](#)
  - a. Corresponds to [UCC Proposal #22](#) which was approved by UCC on 10/04/2018

### Curriculum, Course and Program Change Proposals:

1. [Proposal #31](#) from **Automotive Collision Repair & Refinishing** to eliminate pre-requisites for ACRR 0252 Internship in favor of permission from instructor.
2. [Proposal #34](#) from **Information Technology Systems** to delete ITS 0250 Computer Forensics from the catalog since it has never been taught.
3. [Proposal #35](#) from **Health Information Technology** to add BIOL 1100/1100L as an acceptable option for required Objective 5 Gen Ed course.
4. [Proposal #38](#) from **Psychology** to delete PSYC 3302 and update other course descriptions and pre-reqs.
5. [Proposal #39](#) from **General Studies** to reduce required upper division credits from 40 to 36 and increase Arts & Letters credits from 20 to 24.

**D. UNFINISHED BUSINESS – for discussion during October 18, 2018 meeting**

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #13](#) from **Anthropology** for housekeeping changes and to convert ANTH 2230 to ANTH 1101/1101L Biological Anthropology as an Objective 5 Gen Ed course and ANTH 2250 to ANTH 1102 Cultural Anthropology as an Objective 6 Gen Ed course. These changes are required to comply with the SBOE's Common Course Numbering mandate. *Requires GERC's approval of the Gen Ed Course Proposal/Assessment Plan for each new Gen Ed course.*
2. [Proposal #29](#) from **Automotive Technology** to change the Intermediate Technical Certificate to an Advanced Technical Certificate, create new course AUTM 0111 and delete AUTM 0104, update curriculum in accordance with recommendations from the program's technical advisory body.
3. [Proposal #30](#) from **ESTEC Unmanned Aerial Systems** to replace UAS 0382 with UAS 0282 as more appropriate to the course content level, and update course pre-requisites to be consistent with changes to Robotics program. *Contingent upon approval of course changes in [Proposal #xx](#) for the Robotics BAS degree.*
4. [Proposal #32](#) from **ESTEC Industrial Controls** to update courses and curriculum for the AAS in Industrial Controls in order to provide concentration options in Instrumentation and Process Control and in Motor Control and Protective Relaying.
5. [Proposal #33](#) from **Surveying and Geomatics Engineering Technology** to restore GEMT 3315 and delete GEMT 3341 and 3342 and substitute GEOL 4427 for HIST 4490 to eliminate scheduling conflicts, and to update curriculum requirements for the BS degree.
6. [Proposal #36](#) from **Practical Nursing** to decrease required credits from 54-58 to 36 credits, delete ADRN 1104 Nursing Application, and change from an Advanced Technical Certificate to an Intermediate Technical Certificate in accordance with a ruling from the program's accrediting body to streamline the program. This is the first of a two-part curricular change that will extend into next year's catalog cycle. *Requires SBOE approval of 2018-LON-xx.*
7. [Proposal #37](#) from **Massage Therapy** to update course and curriculum requirements, create new course MSTH 0242 Sports Massage.
8. [Proposal #40](#) from **Communication Sciences & Disorders** to create new CSD 3374, delete CSD 3320, adjust Sign Language courses and curriculum to meet accreditation standards.
9. [Proposal #41](#) from **Communication Sciences & Disorders** to eliminate pre-reqs and change semester offerings for CSD 4445 and to update curriculum for Pre-Audiology and Pre-Speech Language Pathology emphases.
10. [Proposal #42](#) from **Sports Science & Physical Education** to create new courses PE 4414 and PE 4428, update Programs of Study for emphases in Exercise Science, Physical Education Teaching, and Sport Management.
11. [Proposal #43](#) from **Healthcare Administration** to update curriculum requirements for BS degree.

Be sure to look over the [Proposal Request Tracking Sheet](#) and check in with your constituent POs between now and next meeting.

**E. NEW BUSINESS**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

**State Proposals for Review:**

1. [#2018-11 BAS in Robotics Engineering Technology](#)  
Corresponds to [UCC Proposal #xx](#) which is in the works as part of New Business below

**Curriculum, Course, and Program Change Proposals:**

1. All Proposals included in the [Cat to Process](#) Google Folder and on the [Tracking Sheet](#) as submitted for UCC's consideration, but Catherine's vacation takes precedence for once! I will process them when I get back.

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**  
**October 18, 2018 – 3:00-5:00 p.m. in ADMIN 102, Meridian 680D, Bennion Conference Room**  
**AGENDA -**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: LaVona Andrew  
Guests:
2. Minutes for September 27, 2018, October 4, 2018, and October 11, 2018 ‘virtual’ meeting – *deferred until later*
3. Announcements
4. Report from the Executive Committee:
5. Information from Academic Affairs:
6. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) – meets again this coming Tuesday.
  - b. BAS Committee –
7. Information from the Chair:
8. Information from the Faculty Senate and other Councils:  
**Faculty Senate:** no updates
9. Other related information or questions:

**B. INFORMATION ITEMS**

**State Proposals in the Approval Chain:**

- [BBA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review, ends 10/29
- [Discontinue BA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review, ends 10/19
- [Certificates in Biomedical Ethics – Letter of Notification drafted](#)-- UCC and Grad Council approved, Provost signed, Letter of Notification sent to SBOE
- [Discontinue BA in Theatre, Film & Video – full proposal](#) – sent to SBOE for 30-day Review, ends 11/5
- [Discontinue BA in Spanish, German and French for Business and Professions full proposals](#) – sent to SBOE for 30-day Review, ends 11/5
- [Certificates in Medical Anthropology](#) – Letter of Notification drafted, awaiting UCC and GC proposal submissions and approvals

**State Proposals and Letters of Notification known to be in the Works:**

- PRIORITY:** [New Certificate in Radiographic Science Sonography – full proposal needed](#)  
initial draft of State Proposal reviewed by Academic Affairs, remanded for revision. [UCC catalog Proposal # 22](#) under consideration – **This one needs to be included in 2019-20 catalog!**
- [Leadership & Management in Robotics Technology \(BAS\) - full Proposal needed](#)  
COT is working on this proposal; SBOE has new BAS definition in the works that may affect this, hopefully will resolve CTE funding issues regarding upper division credits
- [Discontinue two minors: Human Resource Development, & Organizational Leadership – needs LONs](#)

Letter of Notification Requests received by Academic Affairs, UCC catalog proposal in process  
[Two 15-Credit Certificates: Career & Technical Education, Training & Development -- need LONs](#)  
Letter of Notification Requests received by Academic Affairs, UCC catalog proposal in process  
[New Minor in Film Studies -- needs LON](#)  
awaiting LON Request submission to Academic Affairs; UCC catalog proposal in process  
[Discontinue Non-Traditional PharmD program – needs full discontinuance proposal](#)  
[UCC Proposal #27](#) under consideration by UCC, still awaiting State Proposal

**Problematic Proposals:**

1. The massive TES Proposal is complete, now in the process of being split into smaller, more manageable chunks for UCC's consideration.
2. Interconnected proposals under way, will be processed together:  
[History, Geosciences, TES, GEM (Gen Ed)]  
[CMP, ART]  
[RCET, new Robotics BAS] Academic Affairs is meeting with the Registrar and College of Tech today in an effort to resolve remaining issues with upper division CTE credits and other matters.

**C. CONSENT CALENDAR**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

**State Proposals for Review:** none this week

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #29](#) from **Automotive Technology** to change the Intermediate Technical Certificate to an Advanced Technical Certificate, create new course AUTM 0111 and delete AUTM 0104, update curriculum in accordance with recommendations from the program's technical advisory body.
2. [Proposal #30](#) from **ESTEC Unmanned Aerial Systems** to replace UAS 0382 with UAS 0282 as more appropriate to the course content level, and update course pre-requisites to be consistent with changes to Robotics program. *Contingent upon approval of course changes in [Proposal #xx](#) for the Robotics BAS degree.*
3. [Proposal #32](#) from **ESTEC Industrial Controls** to update courses and curriculum for the AAS in Industrial Controls in order to provide concentration options in Instrumentation and Process Control and in Motor Control and Protective Relaying.

**D. UNFINISHED BUSINESS – for discussion during October 18, 2018 meeting**

**State Proposals for Review:**

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #13](#) from **Anthropology** for housekeeping changes and to convert ANTH 2230 to ANTH 1101/1101L Biological Anthropology as an Objective 5 Gen Ed course and ANTH 2250 to ANTH 1102 Cultural Anthropology as an Objective 6 Gen Ed course. These changes are required to comply with the SBOE's Common Course Numbering mandate. *Requires GERC's approval of the Gen Ed Course Proposal/Assessment Plan for each new Gen Ed course.*

2. [Proposal #33](#) from **Surveying and Geomatics Engineering Technology** to restore GEMT 3315 and delete GEMT 3341 and 3342 and substitute GEOL 4427 for HIST 4490 to eliminate scheduling conflicts, and to update curriculum requirements for the BS degree.
3. [Proposal #36](#) from **Practical Nursing** to decrease required credits from 54-58 to 36 credits, delete ADRN 1104 Nursing Application, and change from an Advanced Technical Certificate to an Intermediate Technical Certificate in accordance with a ruling from the program's accrediting body to streamline the program. This is the first of a two-part curricular change that will extend into next year's catalog cycle. *Requires SBOE approval of 2018-LON-xx.*
4. [Proposal #37](#) from **Massage Therapy** to update course and curriculum requirements, create new course MSTH 0242 Sports Massage.
5. [Proposal #40](#) from **Communication Sciences & Disorders** to create new CSD 3374, delete CSD 3320, adjust Sign Language courses and curriculum to meet accreditation standards.
6. [Proposal #41](#) from **Communication Sciences & Disorders** to eliminate pre-reqs and change semester offerings for CSD 4445 and to update curriculum for Pre-Audiology and Pre-Speech Language Pathology emphases.
7. [Proposal #42](#) from **Sports Science & Physical Education** to create new courses PE 4414 and PE 4428, update Programs of Study for emphases in Exercise Science, Physical Education Teaching, and Sport Management.
8. [Proposal #43](#) from **Healthcare Administration** to update curriculum requirements for BS degree.

## E. NEW BUSINESS

### State Proposals for Review:

1. [#2018-11 BAS in Robotics Engineering Technology](#)  
Corresponds to [UCC Proposal #xx](#) which is in the works as part of New Business below

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

### Curriculum, Course, and Program Change Proposals:

1. All Proposals included in the [Cat to Process](#) Google Folder and on the [Tracking Sheet](#) as submitted for UCC's consideration, but Catherine's vacation takes precedence for once! I will process them when I get back.

Be sure to look over the [Proposal Request Tracking Sheet](#) and check in with your constituent POs between now and next meeting.

## F. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**  
**October 25, 2018 – 3:00-5:00 p.m. in ADMIN 102, Meridian 680D, Bennion Conference Room**  
**AGENDA -**

**A. PRELIMINARIES**

1a. Attendance – Pre-notified Absences:  
Guests:

2. Minutes for **September 27, 2018, October 4, 2018, October 11, 2018** ‘virtual’ meeting and **October 18, 2018**

3. Announcements

4. Report from the Executive Committee:

5. Information from Academic Affairs:

6. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC) – meets again this coming Tuesday.

b. BAS Committee –

7. Information from the Chair:

8. Information from the Faculty Senate and other Councils:

**Faculty Senate:** Faculty Constitution puts UCC and GERC back under Faculty Senate again; minutes and recommendations would go to Senate for acceptance before being forwarded to Academic Affairs and Associate Deans. Current Senate co-chairs are aware of timeliness issues.

9. Other related information or questions:

**B. INFORMATION ITEMS**

**State Proposals in the Approval Chain:**

[BBA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review, ends 10/29

[Discontinue BA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review, ends 10/19

[Discontinue BA in Theatre, Film & Video – full proposal](#) – sent to SBOE for 30-day Review, ends 11/5

[Discontinue BA in Spanish, German and French for Business and Professions full proposals](#) – sent to SBOE for 30-day Review, ends 11/5

[Certificates in Biomedical Ethics – Letter of Notification](#) -- UCC and Grad Council approved, Provost signed, Letter of Notification sent to SBOE

[Discontinue Non-Traditional PharmD program –full discontinuance proposal](#)

Approved by Deans’ Council 10/23, in administrative approval pipeline

[UCC Proposal #27](#) approved by UCC,

[New 46-credit Certificate in Radiographic Science Sonography – full proposal](#)

approved by Deans’ Council 10/23, in administrative approval pipeline

corresponding [UCC catalog Proposal # 22](#) was approved 10/4/18 – **This one needs to be included in 2019-20 catalog!**

[Certificates in Medical Anthropology](#) – Letter of Notification drafted, awaiting UCC and GC proposal submissions and approvals

[BAS in Robotics Engineering Technology \(BAS\) - full Proposal](#)

State proposal and corresponding catalog proposal are on UCC's agenda for consideration

**State Proposals and Letters of Notification known to be in the Works:**

[Discontinue two minors: Human Resource Development, & Organizational Leadership – needs LONs](#)

Letter of Notification Requests received by Academic Affairs, UCC catalog proposal in process

[Two 15-Credit Certificates: Career & Technical Education, Training & Development -- need LONs](#)

Letter of Notification Requests received by Academic Affairs, UCC catalog proposal in process

[New Minor in Film Studies -- needs LON](#)

LON Request received by Academic Affairs 10/24; UCC catalog proposal in process

**Problematic Proposals:**

1. The massive TES Proposal is complete, now in the process of being split into smaller, more manageable chunks for UCC's consideration.
2. Interconnected proposals under way, will be processed together:
  - [History, Geosciences, TES, Early Childhood, GEM (Gen Ed), BIOL Anatomy & Physiology]
  - Since last UCC meeting a new, related proposal from College of Education for Early Childhood blended revisions is under way that should be considered in conjunction with these proposals*
  - [Sport Science, Geosciences]
  - [CMP, ART]**
  - [Electrical Engineering, Mechanical Engineering]
3. new [CSD proposal](#) to change CSD 3321L to CSD 3325L relates to Proposals [#40](#) and [#41](#) below

**C. CONSENT CALENDAR**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

**State Proposals for Review:** none this week

**Curriculum, Course and Program Change Proposals:** none this week

**D. UNFINISHED BUSINESS**

**State Proposals for Review:**

1. [#2018-11 BAS Degree in Robotics Engineering Technology](#) -- corresponds to Proposal #45

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #36](#) from **Practical Nursing** to decrease required credits from 54-58 to 36 credits, delete ADRN 1104 Nursing Application, and change from an Advanced Technical Certificate to an Intermediate Technical Certificate in accordance with a ruling from the program's accrediting body to streamline the program. This is the first of a two-part curricular change that will extend into next year's catalog cycle.

*Requires SBOE approval of 2018-LON-xx.* **Tabled** last time pending clarification of which catalog year the department wants these changes to occur.

2. [Proposal #40](#) from **Communication Sciences & Disorders** to create new CSD 3374, delete CSD 3320, adjust Sign Language courses and curriculum to meet accreditation standards. **Tabled** last time to check proposed semester offerings against Proposal #41 to ensure no scheduling conflicts are introduced.
3. [Proposal #41](#) from **Communication Sciences & Disorders** to eliminate pre-reqs and change semester offerings for CSD 4445 and to update curriculum for Pre-Audiology and Pre-Speech Language Pathology emphases. **Tabled** last time to check proposed semester offerings against Proposal #40 to ensure no scheduling conflicts are introduced.
4. [Proposal #42](#) from **Sports Science & Physical Education** to create new courses PE 4414 and PE 4428, update Programs of Study for emphases in Exercise Science, Physical Education Teaching, and Sport Management. **Tabled** last time to wait for the Geology proposal to be processed and considered in conjunction with this proposal.
5. [Proposal #43](#) from **Healthcare Administration** to update curriculum requirements for BS degree. **Tabled** last time pending more discussion and mutually satisfactory resolution between Economics and Healthcare Administration departments.
6. [Proposal #44](#) from **Robotics & Communications Systems Engineering Technology (RCET)** for course updates and to create upper division 33xx courses. *Corresponding changes in [Proposal #30 Unmanned Aerial Systems](#) and in [Proposal #45 BAS in Robotics Engineering Technology](#).*
7. [Proposal #45](#) from **Robotics & Communications Systems Engineering Technology (RCET)** to create a new BAS degree major in Robotics Engineering Technology. *Contingent upon approval of [Proposal #44](#) and [SBOE approval of State Proposal #2018-11](#)*
8. [Proposal #46](#) from **Communication, Media and Persuasion** for course and curriculum changes, additions and deletions. *Changes affect Art courses in corresponding [Proposal #47](#).*
9. [Proposal #47](#) from **Art** to create new courses ART 3330 and ART 3333 and eliminate equivalency and pre-requisites for ART 4435 to mirror changes to cross-listed CMP courses. *Contingent upon approval of [Proposal #46](#)*

## E. NEW BUSINESS

### State Proposals for Review:

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

1. [Change Memo: BBA in Economics](#) to adjust upper division elective credit requirements:

The BBA in Economics was approved by the UCC for the 2016-17 catalog, but approval from the SBOE was only recently received for the 2019-20 catalog. The ECON department has recently reviewed the curriculum as approved and would like to make the following change:

6 additional credit hours of upper-division ECON electives	<del>6</del> 3
6 credit hours of additional upper-division <del>ISU</del> <a href="#">College of Business</a> courses	<del>6</del> 9

This change has no impact on any other department or curriculum.

2. [Change Memo: BS in Health Sciences](#) to correct credit error

The Division of Health Sciences would like to make the following correction to the Core Requirements of the BS in Health Sciences.

**Communication (2-3 credits)**

**Select ONE**

ANTH 4409	Clinical Medical Anthropology	3
CMP 3308	Groups and Communication	3
CMP 4422	Conflict Management	3
COUN 3300	Interpersonal Skills in Health Professions	2
ENGL 3307	Professional and Technical Writing	3
HE 4410	Health Behavior Change Theory and Application	3
HE 4425	Patient Education Skills	2

Students are required to take one of the courses on the list, which may result in 2 or 3 credits.

There is no impact on any students or department other than BS in Health Sciences

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #48](#) from **Nursing** to update pre-requisites and semester offerings for Nursing courses.
2. [Proposal #49](#) from **Geosciences** to update courses and to modernize and simplify curriculum. *Changes affect Sport Science [Proposal #42](#), History [Proposal #50](#), TES Proposal #xx.*
3. [Proposal #50](#) from **History** to create new HIST 1101 & 1102 World History I & II, change European History course numbers to HIST 1105 & 1106, delete obsolete courses, update other courses and curriculum. *Changes affect Geosciences [Proposal #49](#), GEM Gen Ed [Proposal #xx](#), TES Proposal #xx*
4. [Proposal #51](#) from **Electrical Engineering** to create new courses EE 2240L, 2245 and 3301, delete EE 4413 and 4496B, and to update courses and curriculum in accordance with assessment and evaluation findings and input from industry experts, students, alumni and faculty. *Changes affect [Proposal #52](#).*
5. [Proposal #52](#) from **Mechanical Engineering** to create new permanent courses ME 4424, 4435, and 4495 which had been taught as experimental courses; substitute new course EE 2245 for EE 2240 as a required course for the B.S. degree, and other minor course and curriculum updates. ***Changes affect Graduate Catalog. Contingent upon approval of new course EE 2245 in [Proposal #51](#).***

Be sure to look over the [Proposal Request Tracking Sheet](#) and check in with your constituent POs between now and next meeting.

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**

**November 1, 2018 – 3:00-5:00 p.m. in ADMIN 102, Meridian 680D, Bennion Conference Room**

**AGENDA -**

**A. PRELIMINARIES**

1a. Attendance – Pre-notified Absences: Susan Belliston  
Guests:

2. Minutes for **September 27, 2018, October 4, 2018, October 11, 2018** ‘virtual’ meeting, **October 18, 2018, October 25, 2018**

3. Announcements

4. Report from the Executive Committee:

Met on Tuesday and discussed plans for the next 3 meetings. This week UCC will consider all the sub-proposals from Education along with the proposals listed in Unfinished Business. Next week’s Nov. 8 meeting will focus on the new BIOL 2227/L and 2228/L Anatomy & Physiology gen ed courses, with all interested parties invited to participate in the discussion. Several proposals were slated for the Consent Calendar. The Nov. 15 meeting will include the GEM Gen Ed proposal and finishing up remaining proposals before the Nov. 16 catalog cutoff date and Thanksgiving Break. There may be one more critical proposal to clean up the Health Sciences curriculum coming that should be included in the 2019-20 catalog if at all possible; Chris Hunt will help shepherd that proposal through the process if it materializes.

5. Information from Academic Affairs:

6. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC) – meets again this coming Tuesday.

i. GERC Minutes for [September 25, 2018](#) and [October 9, 2018](#) – for UCC’s acceptance

b. BAS Committee Minutes for [April 27, 2018](#) -- for UCC’s acceptance

7. Information from the Chair:

8. Information from the Faculty Senate and other Councils:

**Faculty Senate:**

9. Other related information or questions:

**B. INFORMATION ITEMS**

**State Proposals in the Approval Chain:**

[BBA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review, ends 10/29  
[Discontinue BA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review ended 10/19, CAAP to review 11/15.

[Discontinue BA in Theatre, Film & Video – full proposal](#) – sent to SBOE for 30-day Review, ends 11/5  
[Discontinue BA in Spanish, German and French for Business and Professions full proposals](#) – sent to SBOE for 30-day Review, ends 11/5

[Certificates in Biomedical Ethics – Letter of Notification](#) -- UCC and Grad Council approved, Provost signed, Letter of Notification sent to SBOE

[Discontinue Non-Traditional PharmD program – full discontinuance proposal](#)  
President approved, sent to SBOE for 30-day Review, ends 11/29

[New 46-credit Certificate in Radiographic Science Sonography – full proposal](#)

approved by Deans' Council 10/23, awaiting President's approval

[Certificates in Medical Anthropology – Letter of Notification drafted, awaiting GC proposal approval](#)

[BAS in Robotics Engineering Technology \(BAS\) - full Proposal](#)

Deans' Council approved it 10/31, awaiting President's approval

**State Proposals and Letters of Notification known to be in the Works:**

[Discontinue two minors: Human Resource Development, & Organizational Leadership – needs LONs](#)

Letter of Notification Requests received by Academic Affairs, UCC catalog proposal approved

[Two 15-Credit Certificates: Career & Technical Education, Training & Development -- need LONs](#)

Letter of Notification Requests received by Academic Affairs, UCC catalog proposal approved

[New Minor in Film Studies -- needs LON](#)

LON Request received by Academic Affairs 10/24; UCC catalog proposal in process

**Problematic Proposals:**

1. The massive 109-page [TES Master Proposal](#) has been split into 8 smaller, more manageable chunks for UCC's consideration. Interconnected proposals all processed for consideration together:

[History, Geosciences, all TES] – **Nov 1**

[Electrical Engineering, Mechanical Engineering] – **Nov 1**

BIOL Anatomy & Physiology – **Nov 8 – discussion, vote if concerns resolved**

Early Childhood blended revisions – **Nov 8**

MATH 11xxP – in process, probably **Nov 15**

GEM (Gen Ed) – **Nov 15**

new MGT Entrepreneurship Gen Ed course may be forthcoming, needs GERC approval

new, complicated Health Sciences proposal may be forthcoming

2. new [CSD proposal](#) to change CSD 3321L to CSD 3325L relates to Proposals [#40](#) and [#41](#)

**C. CONSENT CALENDAR**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

1. [Change Memo: BBA in Economics](#) to adjust upper division elective credit requirements:

The BBA in Economics was approved by the UCC for the 2016-17 catalog, but approval from the SBOE was only recently received for the 2019-20 catalog. The ECON department has recently reviewed the curriculum as approved and would like to make the following change:

6 additional credit hours of upper-division ECON electives ~~6~~ 3

6 credit hours of additional upper-division ~~ISU~~ [College of Business](#) courses ~~6~~ 9

This change has no impact on any other department or curriculum.

2. [Change Memo: BS in Health Sciences](#) to correct credit error:

The Division of Health Sciences would like to make the following correction to the Core Requirements of the BS in Health Sciences.

**Communication (~~2~~-3 credits)**

**Select ONE**

ANTH 4409	Clinical Medical Anthropology	3
CMP 3308	Groups and Communication	3

CMP 4422	Conflict Management	3
COUN 3300	Interpersonal Skills in Health Professions	2
ENGL 3307	Professional and Technical Writing	3
HE 4410	Health Behavior Change Theory and Application	3
HE 4425	Patient Education Skills	2

Students are required to take one of the courses on the list, which may result in 2 or 3 credits.

There is no impact on any students or department other than BS in Health Sciences

**State Proposals for Review:** none this week

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #48](#) from **Nursing** to update pre-requisites and semester offerings for Nursing courses.

**D. REMAINS TABLED**

1. [Proposal #43](#) from **Healthcare Administration** to update curriculum requirements for BS degree. **Tabled** pending more discussion and mutually satisfactory resolution between Economics and Healthcare Administration departments. Additional revisions may be needed.

**E. UNFINISHED BUSINESS**

**State Proposals for Review:** none this week

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #36](#) from **Practical Nursing** to decrease required credits from 54-58 to 36 credits, delete ADRN 1104 Nursing Application, and change from an Advanced Technical Certificate to an Intermediate Technical Certificate in accordance with a ruling from the program's accrediting body to streamline the program. This is the first of a two-part curricular change that will extend into next year's catalog cycle. *Requires SBOE approval of 2018-LON-xx.* **Tabled** last time to add all pre-reqs to curriculum listing.
2. [Proposal #41](#) from **Communication Sciences & Disorders** to eliminate pre-reqs and change semester offerings for CSD 4445 and to update curriculum for Pre-Audiology and Pre-Speech Language Pathology emphases. **Tabled** last time pending resolution of comments and suggestions.
3. [Proposal #49](#) from **Geosciences** to update courses and to modernize and simplify curriculum. *Changes affect Sport Science [Proposal #42](#), History [Proposal #50](#), TES [Proposal #54](#).*
4. [Proposal #50](#) from **History** to create new HIST 1101 & 1102 World History I & II, change European History course numbers to HIST 1105 & 1106, delete obsolete courses, and update other courses and curriculum. *Changes affect Geosciences [Proposal #49](#), GEM Gen Ed [Proposal #xx](#), TES [Proposal #55](#)*
5. [Proposal #51](#) from **Electrical Engineering** to create new courses EE 2240L, 2245 and 3301, delete EE 4413 and 4496B, and to update courses and curriculum in accordance with assessment and evaluation findings and input from industry experts, students, alumni and faculty. *Changes affect [Proposal #52](#).*
6. [Proposal #52](#) from **Mechanical Engineering** to create new permanent courses ME 4424, 4435, and 4495 which had been taught as experimental courses; substitute new course EE 2245 for EE 2240 as a required course for the B.S. degree, and other minor course and curriculum updates. *Changes affect Graduate Catalog. Contingent upon approval of new course EE 2245 in [Proposal #51](#).*

7. [Proposal #53](#) from **Teacher Education Studies: Course Changes Only** for course changes, additions and deletions to clean up the catalog, reduce credits, and align with state certification requirements. This is the first of eight sub-proposals created from the [original comprehensive proposal](#) and includes only course changes.
8. [Proposal #54](#) from **Teacher Education Studies: GEOL** to clean up the catalog, reduce credits, and align curriculum with state certification requirements. This is the second of eight sub-proposals created from the [original comprehensive proposal](#) and includes only changes to the **Geosciences, Geology, and Earth Sciences** portions of the TES curriculum in the catalog. *Contingent upon approval of [GEOL Proposal #49](#) and [TES Proposal #53](#) courses.*
9. [Proposal #55](#) from **Teacher Education Studies: HIST & POLS** to clean up the catalog, reduce credits, and align curriculum with state certification requirements. This is the third of eight sub-proposals created from the [original comprehensive proposal](#) and includes only changes to the **History, American Government, Social Studies, and Earth Sciences** portions of the TES curriculum in the catalog. *Contingent upon approval of [GEOL Proposal #50](#) and [TES Proposal #53](#) courses.*
10. [Proposal #56](#) from **Teacher Education Studies: CHEM** to clean up the catalog, reduce credits, and align curriculum with state certification requirements. This is the fourth of eight sub-proposals created from the [original comprehensive proposal](#) and includes only changes to the **Chemistry** portions of the TES curriculum in the catalog. *Contingent upon approval of [TES Proposal #53](#) courses.*
11. [Proposal #57](#) from **Teacher Education Studies: BIOL, MATH & PHYS** to clean up the catalog, reduce credits, and align curriculum with state certification requirements. This is the fifth of eight sub-proposals created from the [original comprehensive proposal](#) and includes only changes to the **Biological Sciences, Mathematics, and Physics** portions of the TES curriculum in the catalog. *Contingent upon approval of [TES Proposal #53](#) courses.*
12. [Proposal #58](#) from **Teacher Education Studies: ENGL & LANG** to clean up the catalog, reduce credits, and align curriculum with state certification requirements. This is the sixth of eight sub-proposals created from the [original comprehensive proposal](#) and includes only changes to the **English, English as a Second Language, and Foreign Languages (French, German, Russian, and Spanish)** portions of the TES curriculum in the catalog. *Contingent upon approval of [TES Proposal #53](#) courses.*
13. [Proposal #59](#) from **Teacher Education Studies: Secondary Ed, ART, CMP, THEA, ECON, HE, BED, FSC, SSPE** to clean up the catalog, reduce credits, and align curriculum with state certification requirements. This is the seventh of eight sub-proposals created from the [original comprehensive proposal](#) and includes only changes to the **Secondary Education, Business Education, Communication, Drama, Economics, Health Education, Journalism, Music Education, Art, Business Technology, Family and Consumer Sciences, and Physical Education** portions of the TES curriculum in the catalog. *Contingent upon approval of [TES Proposal #53](#) courses.*
14. [Proposal #60](#) from **Teacher Education Studies: Overview, Admission, Elementary Ed, and Special Ed** to clean up the catalog, reduce credits, and align curriculum with state certification requirements. This is the eighth of eight sub-proposals created from the [original comprehensive proposal](#) and includes only changes to the **Overview, Admission to Teacher Education, Elementary Education, and Special Education** portions of the TES curriculum in the catalog. *Contingent upon approval of [TES Proposal #53](#) courses.*

## F. NEW BUSINESS

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

[Change Memo: BA General Studies](#) credit adjustment for [Proposal #39](#)

There has been a request to adjust the credits in the BA in General Studies as shown in Proposal 39.

This degree requires completion of the following program:

General Education Objectives	36
Upper division credits in the fine arts and humanities and/or social and behavioral sciences in the College of Arts and Letters	<del>24</del> <u>21</u>
Additional upper division credits from programs in the College of Arts and Letters, College of Business, College of Education, College of Science and Engineering, or Kasiska Division of Health Sciences *	<del>12</del> <u>15</u>
Electives from across the university	48
Total Credits	120

I recommend that this adjustment be made to the 2019-20 catalog.

**State Proposals for Review:** none this week

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #61](#) from Biology to create new BIOL 2227 / 2227L and BIOL 2228 / 2228L Anatomy & Physiology as Objective 5 Gen Ed courses in accordance with SBOE's Common Course mandate.
2. [Proposal #62](#) from **Global Studies & Languages** to create new SPAN 4461 as second semester Interpretation and Translation course and change course title for GLBL 3335 to Global Governance: Superpowers and Globalization.
3. [Proposal #63](#) from **Emergency Management** to remove EMGT 1101 from A.S. degree requirements, reduce from 9 to 8 courses to allow for completion in 2 semesters, and minor pre-req and housekeeping changes.
4. [Proposal #64](#) from **Fire Services Administration** to create new FSA 2250 as required course for the BS degree and to specify 60 credits of an AAS degree may be transferred toward the BS degree.
5. [Proposal #65](#) from **College of Business** to remove BA 4410 from BBA requirements and to add MGT 2216 as a pre-req for INFO 3301.
6. [Proposal #66](#) from **Finance & Economics** to delete ECON 4493, renumber ECON 3303 to 4440 and crosslist it with HCA 4440/5540, reduce credits required for the BA and minor in Economics.
7. [Proposal #67](#) from **English & Philosophy** to create a new interdisciplinary minor in Film Studies to be housed in English department in partnership with the department of Communication, Media, and Persuasion.
8. [Proposal #68](#) from **Teacher Education Studies** to remove EDUC 2215 from the requirements for a BA in Blended Early Childhood Education.
9. [Proposal #69](#) from **Communication Sciences & Disorders** to change CSD 3321L to CSD 3325L by deleting the former and creating the latter.

Be sure to look over the [Proposal Request Tracking Sheet](#) and check in with your constituent POs between now and next meeting.

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**

**November 8, 2018 – 3:00-5:00 p.m. in REND 301, Meridian 680D, Bennion Conference Room**

**AGENDA -**

**A. PRELIMINARIES**

1a. Attendance – Pre-notified Absences: Carmen Febles

Guests: Mike Thomas, Tony Seikel, all other interested parties for the BIOL 2227/L & 2228/L discussion

2. Minutes for **September 27, 2018, October 4, 2018, October 11, 2018** ‘virtual’ meeting, **October 18, 2018, October 25, 2018**

3. **Discussion:** [Proposal #61](#) for BIOL 2227/L & 2228/L new Anatomy & Physiology courses  
Proposed in response to SBOE’s Common Course Numbering mandate  
[BIOL 2227 Comparison Model](#) showing pre-req mapping pathways - current and proposed

4. Report from the Executive Committee:

5. Information from Academic Affairs:

6. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC) –

b. BAS Committee –

7. Information from the Chair:

8. Information from the Faculty Senate and other Councils:

**Faculty Senate:**

9. Other related information or questions:

**B. INFORMATION ITEMS**

**State Proposals in the Approval Chain:**

[BBA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review, ends 10/29

[Discontinue BA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review ended 10/19, CAAP to review 11/15.

[Discontinue BA in Theatre, Film & Video – full proposal](#) – sent to SBOE for 30-day Review, ends 11/5

[Discontinue BA in Spanish, German and French for Business and Professions full proposals](#) – sent to SBOE for 30-day Review, ends 11/5

[Certificates in Biomedical Ethics – Letter of Notification](#) -- UCC and Grad Council approved, Provost signed, Letter of Notification sent to SBOE

[Discontinue Non-Traditional PharmD program – full discontinuance proposal](#)  
President approved, sent to SBOE for 30-day Review, ends 11/29

[New 46-credit Certificate in Radiographic Science Sonography – full proposal](#)  
approved by Deans’ Council 10/23, awaiting President’s approval

[Certificates in Medical Anthropology](#) – Letter of Notification drafted, awaiting GC proposal approval

[BAS in Robotics Engineering Technology \(BAS\) - full Proposal](#)

Deans’ Council approved it 10/31, awaiting President’s approval

**State Proposals and Letters of Notification known to be in the Works:**

[Discontinue two minors: Human Resource Development, & Organizational Leadership](#) – needs LONs

Letter of Notification Requests received by Academic Affairs, UCC catalog proposal approved  
[Two 15-Credit Certificates: Career & Technical Education, Training & Development -- need LONs](#)  
Letter of Notification Requests received by Academic Affairs, UCC catalog proposal approved  
[New Minor in Film Studies -- needs LON](#)  
LON Request received by Academic Affairs 10/24; UCC catalog proposal in process

**Problematic Proposals:**

1. The massive 109-page [TES Master Proposal](#) has been split into 8 smaller, more manageable chunks for UCC's consideration. Interconnected proposals all processed for consideration together:
  - BIOL Anatomy & Physiology – **Nov 8 – discussion, vote if concerns resolved**
  - Early Childhood blended revisions – **Nov 8**
  - MATH 11xxP – in process, probably **Nov 15**
  - GEM (Gen Ed) – **Nov 15**
  - new MGT Entrepreneurship Gen Ed course may be forthcoming, needs GERC approval
  - new, complicated Health Sciences proposal may be forthcoming
  - MATH upper division course changes should be forthcoming – **Nov 15**

**C. CONSENT CALENDAR**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

1. [Change Memo: BA General Studies](#) credit adjustment for [Proposal #39](#)

There has been a request to adjust the credits in the BA in General Studies as shown in Proposal 39.

This degree requires completion of the following program:

General Education Objectives	36
Upper division credits in the fine arts and humanities and/or social and behavioral sciences in the College of Arts and Letters	<del>24</del> <u>21</u>
Additional upper division credits from programs in the College of Arts and Letters, College of Business, College of Education, College of Science and Engineering, or Kasiska Division of Health Sciences *	<del>12</del> <u>15</u>
Electives from across the university	48
Total Credits	120

I recommend that this adjustment be made to the 2019-20 catalog.

**State Proposals for Review:** none this week

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #62](#) from **Global Studies & Languages** to create new SPAN 4461 as second semester Interpretation and Translation course and change course title for GLBL 3335 to Global Governance: Superpowers and Globalization.
2. [Proposal #63](#) from **Emergency Management** to remove EMGT 1101 from A.S. degree requirements, reduce from 9 to 8 courses to allow for completion in 2 semesters, and minor pre-req and housekeeping changes.
3. [Proposal #64](#) from **Fire Services Administration** to create new FSA 2250 as required course for the BS degree and to specify 60 credits of an AAS degree may be transferred toward the BS degree.

4. [Proposal #65](#) from **College of Business** to remove BA 4410 from BBA requirements and to add MGT 2216 as a pre-req for INFO 3301.
5. [Proposal #69](#) from **Communication Sciences & Disorders** to change CSD 3321L to CSD 3325L by deleting the former and creating the latter.

#### D. REMAINS TABLED

1. [Proposal #43](#) from **Healthcare Administration** to update curriculum requirements for BS degree. **Tabled** pending more discussion and mutually satisfactory resolution between Economics and Healthcare Administration departments. Additional revisions may be needed.
2. [Proposal #56](#) from **Teacher Education Studies: CHEM** to clean up the catalog, reduce credits, and align curriculum with state certification requirements. This is the fourth of eight sub-proposals created from the [original comprehensive proposal](#) and includes only changes to the **Chemistry** portions of the TES curriculum in the catalog. *Contingent upon approval of [TES Proposal #53 courses](#).*

#### E. UNFINISHED BUSINESS

**State Proposals for Review:** none this week

##### **Curriculum, Course, and Program Change Proposals:**

1. [Proposal #36](#) from **Practical Nursing** to decrease required credits from 54-58 to 36 credits, delete ADRN 1104 Nursing Application, and change from an Advanced Technical Certificate to an Intermediate Technical Certificate in accordance with a ruling from the program's accrediting body to streamline the program. This is the first of a two-part curricular change that will extend into next year's catalog cycle. *Requires SBOE approval of Letter of Notification #2018-LON-xx.* Remained **tabled** until after today's discussion of BIOL 2227/L & 2228/L.
2. [Proposal #57](#) from **Teacher Education Studies: BIOL, MATH & PHYS** to clean up the catalog, reduce credits, and align curriculum with state certification requirements.  
This is the fifth of eight sub-proposals created from the [original comprehensive proposal](#) and includes only changes to the **Biological Sciences, Mathematics, and Physics** portions of the TES curriculum in the catalog. *Contingent upon approval of [TES Proposal #53 courses](#).* **Tabled** last time to confirm whether to include another MATH course and/or add PHYS 1153 Descriptive Astronomy Lab course in the curriculum.
3. [Proposal #58](#) from **Teacher Education Studies: ENGL & LANG** to clean up the catalog, reduce credits, and align curriculum with state certification requirements.  
This is the sixth of eight sub-proposals created from the [original comprehensive proposal](#) and includes only changes to the **English, English as a Second Language, and Foreign Languages (French, German, Russian, and Spanish)** portions of the TES curriculum in the catalog. *Contingent upon approval of [TES Proposal #53 courses](#).* **Tabled** last time pending the inclusion of all LANG 1101 & 1102 as required credits in their respective places in the curriculum.
4. [Proposal #60](#) from **Teacher Education Studies: Overview, Admission, Elementary Ed, and Special Ed** to clean up the catalog, reduce credits, and align curriculum with state certification requirements.  
This is the eighth of eight sub-proposals created from the [original comprehensive proposal](#) and includes only changes to the **Overview, Admission to Teacher Education, Elementary Education, and Special Education** portions of the TES curriculum in the catalog. *Contingent upon approval of [TES Proposal #53 courses](#).* **Tabled** last time to confirm whether to include PHYS 1153 Descriptive Astronomy Lab course in the curriculum.

5. [Proposal #61](#) from **Biology** to create new BIOL 2227 / 2227L and BIOL 2228 / 2228L Anatomy & Physiology as Objective 5 Gen Ed courses in accordance with SBOE's Common Course mandate. *Requires GERC approval of BIOL 2227 & 2227L as Objective 5 Gen Ed courses.*
6. [Proposal #66](#) from **Finance & Economics** to delete ECON 4493, renumber ECON 3303 to 4440 and crosslist it with HCA 4440/5540, reduce credits required for the BA and minor in Economics.
7. [Proposal #67](#) from **English & Philosophy** to create a new interdisciplinary minor in Film Studies to be housed in English department in partnership with the department of Communication, Media, and Persuasion. *Requires SBOE approval of Letter of Notification #2018-LON-xx.*
8. [Proposal #68](#) from **Teacher Education Studies** to remove EDUC 2215 from the requirements for a BA in Blended Early Childhood Education.

## F. NEW BUSINESS

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

**State Proposals for Review:** none this week

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #70](#) from **History** to update curriculum for BA in History to incorporate new courses.
2. [Proposal #71](#) from **Biology** to change pre-reqs for BIOL 4460 and BIOL 4490.
3. [Proposal #72](#) from **Management** to create new MGT 1105 Entrepreneurship and Civilization as an Objective 6 General Ed course. *Requires GERC approval .*
4. [Proposal #73](#) from **Math & Statistics** to change course descriptions for MATH 4423 & 4424 to match Graduate catalog, create new MATH 4494, delete obsolete MATH 3355 & 3356.

Be sure to look over the [Proposal Request Tracking Sheet](#) and check in with your constituent POs between now and next meeting.

## F. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**

**November 15, 2018 – 3:00-5:00 p.m. in REND 301, Meridian 680D, Bennion Conference Room**

**AGENDA -**

**A. PRELIMINARIES**

1a. Attendance – Pre-notified Absences: Deirdre Caputo-Levine, Joanne Toevs  
Guests: Bob Houghton

2. Minutes for **November 1, 2018** and **November 8, 2018**

3. Report from the Executive Committee:

Met yesterday and discussed various business items:

- Tracy Payne is resigning from UCC since she has been appointed to serve on COSE's Executive Committee. **Wenxiang Zhu** from Math has been selected by COSE as her mid-term replacement, beginning January 2019.
- SBOE recently revised their [Common Course Listing](#), changing the name of MATH 1153 to Statistical Reasoning, and changing ANTH 1101 back to Physical Anthropology instead of Biological Anthropology and keeping it under Social & Behavioral (Objective 6) instead of moving it to Scientific (Objective 5) Ways of Knowing. These last-minute changes entailed corresponding adjustments to [Proposal #13 Revised](#) and [Proposal #76](#). CAAP (the council of Provosts) was slated to review this revised Common Course List this morning.
- The Executive Committee discussed several proposals on today's agenda and decided which to include in the Consent Calendar below.
- Bob Houghton and a couple of other guests will be attending today's meeting to answer any questions council members may have regarding [Proposal #74](#) from **Computer Science**.
- Proposed changes to SBOE Policies will limit Baccalaureate and Applied Baccalaureate degrees to minimum and maximum 120 credits, unless more credits are required to meet accreditation, certification, or professional license requirements. Such exceptions must be approved by SBOE. Other proposed policy changes may affect future program and catalog proposals as well. More information will be forthcoming as the policies are finalized and implemented.
- UCC's business next semester will include changing its Bylaws in light of the new Faculty Constitution and discussing protocols for online course change impacts.

4. Discussion of [Proposal #74](#) from **Computer Science** – Bob Houghton and other guests

5. Information from Academic Affairs:

6. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC) –

GERC canceled this week's meeting. They meet again on Nov. 27 and will finish reviewing Gen Ed courses for the 2019-20 catalog, including voting to approve the Gen Ed Program catalog changes in [Proposal #76](#).

b. BAS Committee –

7. Information from the Chair:

8. Information from the Faculty Senate and other Councils:

**Faculty Senate:** voted 20 to 0 (n=25) to approve the GEM Gen Ed Program [Proposal #76](#) on 11/12.

9. Other related information or questions:

## B. INFORMATION ITEMS

### State Proposals in the Approval Chain:

- Discontinue BA in Theatre, Film & Video – full proposal – approved by SBOE 11/8/18
- Discontinue BA in **Spanish, German and French** for Business and Professions full proposals – approved by SBOE 11/8/18
- Discontinue BA in Economics – full proposal – approved by SBOE 11/1/18
- Discontinue Non-Traditional PharmD program – full discontinuance proposal – President approved, sent to SBOE for 30-day Review, ends 11/29
- BBA in Economics – full proposal – sent to SBOE for 30-day Review, ended 10/29. Awaiting approval by State Board Office, does not need full SBOE approval.
- Certificates in Biomedical Ethics – Letter of Notification -- UCC and Grad Council approved, Provost signed, Letter of Notification sent to SBOE, awaiting approval
- New 46-credit Certificate in Diagnostic Medical Sonography – full proposal approved by Deans' Council 10/23, awaiting **President's** approval
- BAS in Robotics Engineering Technology (BAS) - full Proposal  
Deans' Council approved it 10/31, awaiting **President's** approval

### State Proposals and Letters of Notification known to be in the Works:

- Certificates in Medical Anthropology – Letter of Notification drafted, awaiting GC proposal approval
- Discontinue two minors: Human Resource Development, & Organizational Leadership – needs LONs  
Letter of Notification Requests received by Academic Affairs, UCC catalog proposal approved
- Two 15-Credit Certificates: Career & Technical Education, Training & Development -- need LONs  
Letter of Notification Requests received by Academic Affairs, UCC catalog proposal approved
- New Minor in Film Studies -- needs LON  
Letter of Notification Request received by Academic Affairs; UCC catalog proposal approved
- Change Intermediate Tech. Certificate to Advanced Tech. Certificate in Automotive Technology -- needs LON -- Letter of Notification Request received by Academic Affairs; UCC catalog proposal approved
- Change Advanced Tech. Certificate to Intermediate Tech. Certificate in Practical Nursing -- needs LON -- Letter of Notification Request received by Academic Affairs; UCC catalog proposal approved

### Problematic Proposals:

1. GEM Gen Ed Program Courses [Proposal #76](#) – Nov 15  
SBOE revised the Common Course List again on 11/13, CAAP to vote on it 11/15 a.m.  
Recent revisions change ANTH 1101 course title from **Biological** Anthropology back to **Physical** Anthropology again. Also moves it back to Obj. 6 instead of Obj. 5  
May require new course descriptions.

## C. CONSENT CALENDAR

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

**State Proposals for Review:** none this week

### Curriculum, Course and Program Change Proposals:

1. [Proposal #70](#) from **History** to update curriculum for BA in History to incorporate new courses.
2. [Proposal #71](#) from **Biology** to change pre-reqs for BIOL 4460 and BIOL 4490.

3. [Proposal #73](#) from **Math & Statistics** to change course descriptions for MATH 4423 & 4424 to match Graduate catalog, create new MATH 4494, delete obsolete MATH 3355 & 3356.

#### D. REMAINS TABLED

1. [Proposal #56](#) from **Teacher Education Studies: CHEM** to clean up the catalog, reduce credits, and align curriculum with state certification requirements. This is the fourth of eight sub-proposals created from the [original comprehensive proposal](#) and includes only changes to the **Chemistry** portions of the TES curriculum in the catalog. *Contingent upon approval of [TES Proposal #53](#) courses.*

#### E. UNFINISHED BUSINESS

**State Proposals for Review:** none this week

##### Curriculum, Course, and Program Change Proposals:

1. [Proposal #65](#) from **College of Business** to remove BA 4410 from BBA requirements and to add MGT 2216 as a pre-req for INFO 3301. Was tabled last time to confirm the last-minute changes and to adjust the proposal accordingly.
2. [Proposal #72](#) from **Management** to create new MGT 1105 Entrepreneurship and Civilization as an Objective 6 General Ed course. *Requires GERC approval.*

#### F. NEW BUSINESS

##### Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):

1. [Change Memo: Delete College of Business 4493 Internship courses](#)

The College of Business would like to drop the following courses from the 2019-20 Undergraduate Catalog:

FIN 4493 Advanced Finance Internship  
MGT 4493 Advanced Management Internship  
MKTG 4493 Advanced Marketing Internship

The BBA in Marketing is the only degree program whose requirements are impacted:

<b>MKTG 4427</b>	Consumer Behavior	3
And ONE of the following courses:		3
<b>MKTG 4411</b>	Small Business and Entrepreneurship Practicum	
<b>MKTG 4426</b>	Marketing Research	
<b>MKTG 4454</b>	Advanced Marketing Management	
<del><b>MKTG 4493</b></del>	<del>Advanced Marketing Internship</del>	
6 ADDITIONAL credit hours of upper-division MKTG electives.		6
6 credit hours of upper-division College of Business courses		6
6 credit hours of additional upper-division ISU courses		6
<b>Total Credits</b>		<b>24</b>

**State Proposals for Review:** none this week

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #13 Revised](#) from **Anthropology** to reverse the proposed changes to ANTH 2230 Introduction to Biological Anthropology. Recent changes to the [SBOE's Common Course Listing](#) regarding ANTH 1101 course title and GEM Objective make it no longer necessary to make any changes to ANTH 2230.
2. [Proposal #74](#) from **Computer Science** to update existing courses, add new courses, delete old courses, and revamp the curriculum for the BS degree and for the Minor in Computer Science.
3. [Proposal #75](#) from **Math & Statistics** to create MATH 1123P and MATH 1153P as “Plus” sections of existing courses to include supplementary instruction for students who do not place into the regular sections. *Requires GERC approval.*
4. [Proposal #76](#) from **UCC and GERC** to update the General Education Program courses in accordance with the SBOE's Common Course Numbering mandate. *Contingent upon approval of ANTH [Proposal #13](#), GEOL [Proposal #49](#), HIST [Proposal #50](#), BIOL [Proposal #61](#), MATH [Proposal #75](#). Requires GERC approval. Contingent upon SBOE's final [Common Course Numbering List](#).*

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**  
**November 29, 2018 – 3:00-5:00 p.m. in REND 301, Meridian 680D, Bennion Conference Room**  
**AGENDA -**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: Barb Mason, JoAnn Hertz  
Guests:
2. Minutes for **November 1, 2018**, and **November 8, 2018** for UCC's approval.  
*Minutes for November 15, 2018 will be forthcoming for email vote.*
3. Report from the Executive Committee:
4. Information from Academic Affairs:
5. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –  
GERC Minutes for **October 23, 2018** – for UCC's acceptance
  - b. BAS Committee –
6. Information from the Chair:
7. Information from the Faculty Senate and other Councils:
8. Other related information or questions:

**B. INFORMATION ITEMS**

**State Proposals in the Approval Chain:**

- Discontinue BA in Theatre, Film & Video – full proposal – approved by SBOE 11/8/18
- Discontinue BA in **Spanish, German and French** for Business and Professions full proposals –  
approved by SBOE 11/8/18
- Discontinue BA in Economics – full proposal – approved by SBOE 11/1/18
- Discontinue Non-Traditional PharmD program – full discontinuance proposal – President approved,  
sent to SBOE for 30-day Review, **ends 11/29**
- BBA in Economics – full proposal – approved by State Board Office 11/15/18
- Certificates in Biomedical Ethics – Letter of Notification -- UCC and Grad Council approved, Provost  
signed, Letter of Notification sent to SBOE, awaiting approval
- BAS in Robotics Engineering Technology (BAS) - full Proposal  
President approved, sent 11/19 to SBOE for 30-day Review, **ends 12/19**
- New 46-credit Certificate in Diagnostic Medical Sonography – full proposal  
approved by Deans' Council 10/23, still awaiting **President's** approval

**State Proposals and Letters of Notification known to be in the Works:**

- Certificates in Medical Anthropology – Letter of Notification drafted, awaiting GC proposal approval
- Discontinue two minors: Human Resource Development, & Organizational Leadership – needs LONs  
Letter of Notification Requests received by Academic Affairs, UCC catalog proposal approved
- Two 15-Credit Certificates: Career & Technical Education, Training & Development -- need LONs  
Letter of Notification Requests received by Academic Affairs, UCC catalog proposal approved
- New Minor in Film Studies -- needs LON  
Letter of Notification Request received by Academic Affairs; UCC catalog proposal approved

[Change Intermediate Tech. Certificate to Advanced Tech. Certificate in Automotive Technology -- needs LON](#) -- Letter of Notification Request received by Academic Affairs; UCC catalog proposal approved

[Change Advanced Tech. Certificate to Intermediate Tech. Certificate in Practical Nursing -- needs LON](#) -- Letter of Notification Request received by Academic Affairs; UCC catalog proposal approved

**Problematic Proposals:** none this week

**C. CONSENT CALENDAR --**

1. [Change Memo: INFO 3301 remove INFO 1100 as pre-req](#)

It was suggested at UCC that COB should consider removing INFO 1100 from the prerequisite of INFO 3301 as documented below:

INFO 3301 Introduction to Informatics and Analytics: 3 semester hours.

Techniques and tools for analyzing and solving business problems. Data analytics methodologies, predictive and forecasting procedures, along with executive style dashboard reporting are covered using intermediate spreadsheet functionalities. ~~PRE-OR-COREQ: INFO 1100 or equivalent skills and knowledge.~~ F, S

This change is minor and has no impact on students outside of COB. I recommend that this change be made for the 2019-20 undergraduate catalog.

2. [Change Memo: A.S. in Physics in 2018-19 Undergraduate Catalog](#) -- was accidentally omitted in error

The A.S. in Physics was not included in the 2018-19 undergraduate catalog in error. This memo documents the addition of this program back into the catalog.

## Associate of Science in Physics

Students seeking an Associate of Science degree in Physics must complete the following:

General Education Objectives for the Bachelor of Science (minimum 36 cr) <sup>1</sup>

CHEM 1111 & 1111L	General Chemistry I and General Chemistry I Lab	5
CHEM 1112 & 1112L	General Chemistry II and General Chemistry II Lab	4
MATH 1170	Calculus I	4
MATH 1175	Calculus II	4
MATH 2275	Calculus III	4
PHYS 2211 & PHYS 2213	Engineering Physics I and Engineering Physics I Laboratory	5
PHYS 2212 & PHYS 2214	Engineering Physics II and Engineering Physics II Laboratory	5
Electives to bring total to 60 cr		29
<b>Total Credits</b>		<b>60</b>

<sup>1</sup> The number of credits required for the General Education requirements varies depending on the student's performance on proficiency or placement tests in English, foreign languages, and mathematics.

#### D. REMAINS TABLED

1. [Proposal #56](#) from **Teacher Education Studies: CHEM** to clean up the catalog, reduce credits, and align curriculum with state certification requirements. This is the fourth of eight sub-proposals created from the [original comprehensive proposal](#) and includes only changes to the **Chemistry** portions of the TES curriculum in the catalog. Has been **tabled** pending resolution of curriculum with Chemistry department. *Contingent upon approval of [TES Proposal #53 courses](#).*

#### E. UNFINISHED BUSINESS

**State Proposals for Review:** none this week

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #13 Revised](#) from **Anthropology** to reverse the proposed changes to ANTH 2230 Introduction to Biological Anthropology. Recent changes to the [SBOE's Common Course Listing](#) regarding ANTH 1101 course title and GEM Objective make it no longer necessary to make any changes to ANTH 2230.
2. [Proposal #76](#) – revisit changes to Gen Ed Courses and Program: ANTH 2230/2230L and BIOL 2227/2227L, [MUSI 1105](#).

#### F. NEW BUSINESS

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

**State Proposals for Review:** none this week

**Curriculum, Course, and Program Change Proposals:** none this week

**Other Business:**

1. Be aware of proposed changes to SBOE policy currently under discussion by the State:
  - a. [III.E. Certificates & Degrees](#)
  - b. [III.G. PostSecondary Program Approval and Discontinuance](#)
2. Decide upon next council meeting date. Minutes will be voted upon by email before this semester's end.

#### G. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)  
January 17, 2019 – ‘virtual’ meeting via email  
AGENDA**

**A. PRELIMINARIES**

1a. Attendance:  
Guests:

2. Minutes – *none, all were approved*

3. Announcements -- none

4. Report from the Executive Committee:

Met and agreed to have UCC vote electronically on the four change memos listed below in the Consent Calendar. No in-person meeting necessary this week.

**B. INFORMATION ITEMS**

**State Proposals in the Approval Chain:**

[BBA in Economics – full proposal](#) –President approved, sent to SBOE for 30-day Review, ends 10/29

[Discontinue BA in Economics – full proposal](#) – President approved, sent to SBOE for 30-day Review, ends 10/19

[Certificates in Biomedical Ethics – Letter of Notification drafted](#)-- UCC and Grad Council approved, Provost signed, Letter of Notification sent to SBOE

[Discontinue BA in Theatre, Film & Video – full proposal](#) – sent to SBOE for 30-day Review, ends 11/5

[Discontinue BA in Spanish, German and French for Business and Professions full proposals](#) – sent to SBOE for 30-day Review, ends 11/5

[Certificates in Medical Anthropology](#) – Letter of Notification drafted, awaiting UCC and GC proposal submissions and approvals

[Discontinue Non-Traditional PharmD program – needs full discontinuance proposal](#)

[UCC Proposal #27](#) approved by UCC;

State Proposal needs signatures, awaiting UCC’s endorsement and Deans’ Council approval

[New Certificate in Diagnostic Medical Sonography – full proposal needed - PRIORITY](#)

initial draft of State Proposal reviewed by Academic Affairs, remanded for revision. [UCC](#)

[catalog Proposal # 22](#) was approved 10/4/2018 – **This one needs to be included in 2019-20 catalog!**

**State Proposals and Letters of Notification known to be in the Works:**

[BAS in Robotics Engineering Technology \(BAS\) - full Proposal received](#)

COT is submitted this proposal, needs review and processing; SBOE has new BAS definition in the works that may affect this, hopefully will resolve CTE funding issues

[Discontinue two minors: Human Resource Development, & Organizational Leadership – needs LONs](#)

Letter of Notification Requests received by Academic Affairs, UCC catalog proposal in process

[Two 15-Credit Certificates: Career & Technical Education, Training & Development -- need LONs](#)

Letter of Notification Requests received by Academic Affairs, UCC catalog proposal in process

[New Minor in Film Studies -- needs LON](#)

awaiting LON Request submission to Academic Affairs; UCC catalog proposal in process

### C. CONSENT CALENDAR

#### Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):

1. [Catalog Change Memo](#): to add the option of BIOL 2227/2227L to fulfill the anatomy and physiology core requirement of the B.S. in Health Sciences ([Appendix A](#))

Required Courses (12 credits)

BIOL 3301 & 3301L	Anatomy and Physiology and Anatomy and Physiology Lab <sup>1</sup>	4
<u>OR</u>		
<u>BIOL 2227 &amp; 2227L</u>	<u>Human Anatomy and Physiology I and Human Anatomy and Physiology Lab I</u>	<u>4</u>

2. [Catalog Change Memo](#): to make the following changes to the requirements for the B.S. in Communication Sciences and Disorders ([Appendix B](#))

Other Required Courses

BIOL 3301 & 3301L	Anatomy and Physiology and Anatomy and Physiology Lab	4
<u>OR</u>		
<u>BIOL 2227 &amp; 2227L</u>	<u>Human Anatomy and Physiology I and Human Anatomy and Physiology Lab I (Partially Satisfies General Education Objective 5)</u>	

~~Take BIOL 1101 and BIOL 1101L in partial fulfillment of General Education Objective 5. 4~~

NOTE: ~~BIOL 1101 and BIOL 1101L~~ BIOL 2227 and BIOL 2227L may be waived for transfer students who are transferring courses equivalent to BIOL 3301 and BIOL 3302. ~~Consult with your advisor. BIOL 3301/3301L requires BIOL 1101/1101L or BIOL 2227/2227L as a prerequisite. Either BIOL 1101/1101L or BIOL 2227/2227L will partially fulfill General Education Objective 5)~~

3. [Catalog Change Memo](#): to add options for some of the courses in the Pharm. D. admissions requirements ([Appendix C](#))

**Pre-Pharmacy Courses**

BIOL 1101 & 1101L	Biology I and Biology I Lab (Partially satisfies General Education Objective 5)	4
BIOL 2235 & 2235L	General Microbiology and General Microbiology Lab	4
<u>OR</u>		
<u>BIOL 2221 &amp; 2221L</u>	<u>Introductory Microbiology and Introductory Microbiology Lab</u>	
BIOL 3301 & 3301L	Anatomy and Physiology and Anatomy and Physiology Lab	4
<u>OR</u>		
<u>BIOL 2227 &amp; 2227L</u>	<u>Human Anatomy and Physiology I and Human Anatomy and Physiology Lab I</u>	
BIOL 3302 & 3302L	Anatomy and Physiology and Anatomy and Physiology Lab	4
<u>OR</u>		

BIOL 2228 Human Anatomy and Physiology 2  
& 2228L and Human Anatomy and Physiology Lab 2

4. Catalog Change Memo: to add existing HONS 3393 as an alternative for the Honors Degree (Appendix D)

Upper Division Honors Coursework	6
HONS 3391 Honors Seminar (HONS 3391 must be taken twice.)	2
<u>HONS 3393 or</u> Honors Senior Thesis or Project	1-3
HONS 4493	

**State Proposals for Review):** -- none this week

**Curriculum, Course and Program Change Proposals:** -- none this week

**D. UNFINISHED BUSINESS** – none this week

**E. NEW BUSINESS** – none this week

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)  
January 31, 2019 – ‘virtual’ meeting via email  
AGENDA**

**A. PRELIMINARIES**

1a. Attendance:

Guests: none

2. Minutes – *none, all were approved*

3. Announcements

4. Report from the Executive Committee:

Agreed to have UCC vote electronically on the three change memos listed below in the Consent Calendar. No in-person meeting necessary this week.

**B. INFORMATION ITEMS -- None this week**

**C. CONSENT CALENDAR –**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

1. [Catalog Change Memo](#):: to add the option of BIOL 2227/2227L to fulfill the anatomy and physiology core requirement of the A.S. in Registered Nursing program, which makes the addition of BIOL 1101 unnecessary ([Appendix A](#))

<del>BIOL 1101 &amp; BIOL 1101L</del>	<del>Biology I and Biology I Laboratory (Obj. 5)<sup>†</sup></del>
BIOL 2221 & 2221L	Introductory Microbiology and Introductory Microbiology Laboratory
or	
BIOL 2235 & 2235L	General Microbiology and General Microbiology Lab
<del>BIOL 2227 &amp; 2227L</del>	<del>Human Anatomy and Physiology 1 and Human Anatomy and Physiology 1 Lab</del>
or	
BIOL 3301 & 3301L	Advanced Human Anatomy and Physiology 1 and Advance Human Anatomy and Physiology 1 Lab

2. [Catalog Change Memo](#): to remove EDUC 3301 from the Bachelor of Music Education Professional Education requirements in order to match the College of Education’s changes to the Professional Education core in the Elementary Education and Secondary Education majors. ([Appendix B](#))

## Bachelor of Music Education

### Professional Education Requirements

EDUC 2201	Development and Individual Differences	3
EDUC 2204	Families Community Culture	3
<del>EDUC 3301</del>	<del>Inquiring Thinking Knowing</del>	<del>3</del>

EDUC 4401	Content Area Literacy	3
SPED 3350	Creating Inclusive Classrooms	3
EDUC 4492	Secondary Music Education Student Teaching Internship	<b><u>12</u> 14</b>

3. [Catalog Change Memo](#): to document various minor changes to several approved proposals, courses, and curriculum that were found to be necessary or beneficial during the catalog editing and production process.

**State Proposals for Review):** -- none this week

**Curriculum, Course and Program Change Proposals:** -- none this week

**D. UNFINISHED BUSINESS** – none this week

**E. NEW BUSINESS** – none this week

**F. ADJOURNMENT:**