



# Emergency Procedures

**Have an immediate emergency?**

**Call Public Safety (208) 282-2515 or Local Law Enforcement 911**

## Fire

- Activate fire alarm
- Leave building immediately through nearest exit
- Evacuate to designated Area of Assembly

Fire Extinguisher Instructions:

- P - Pull safety pin from handle
- A - Aim nozzle at base of fire
- S - Squeeze the trigger handle
- S - Sweep from side-to-side



## Medical Emergency

- Report all medical emergencies
- Provide first aid to the level of your training
- Do not move the injured person
- Locate available medical equipment, if available



## Earthquake

- Drop to the floor
- Find cover under a table or desk, but not in a doorway
- Avoid exterior windows
- Hold on sturdy object



## Active Assailant

### Avoid (Run)

- Leave belongings behind
- Exit as soon as possible
- Keep hands visible to law enforcement

### Deny (Hide)

- Turn off lights
- Silence electronic devices
- Barricade doors
- Make a plan for getting out or fighting it out

### Defend (Fight)

- Use improvised weapons, like chairs or a fire extinguisher
- Be intentional and use aggression to defend yourself
- Fully commit to your actions and surviving



## Hazardous Spills

- For small spills: confine spill, call Environmental Health, Safety & Sustainability (208) 282-2310
- For major spills:
  - Close doors/isolate the area
  - Evacuate the area
  - Do no attempt to clean spill, report to Public Safety



## Maintenance Issues

- Promptly report gas leaks, broken pipes, power failures, etc. to Facilities Services (208) 282-4086
- Evacuate area
- Alert others, if possible
- Avoid area until hazard is resolved



# Protective Actions

### Evacuate

Leaving the location in an orderly fashion



### Shelter-in-Place

Seeking safety by remaining inside the building you are in



### Lockdown

Remaining in place and restricting access by locking doors