



Effective Leadership for School Administrators

Course Syllabus

Course Description

This course is designed to equip current and aspiring school administrators with the essential knowledge and skills needed to lead educational institutions with impact and excellence. This course will provide participants an opportunity to delve into the core principles of leadership, emphasizing the creation of a positive school culture and climate. From developing a compelling vision for the school to fostering collaboration, effective communication, and data-driven decision-making, participants will gain practical insights and strategies. Participants will explore the critical role of instructional leadership, supporting professional development, and navigating challenges with adaptability and resilience. Throughout this course participants will not only enhance their leadership capabilities but also learn to contribute to the overall success and well-being of their school community.

This course enhances classroom teaching effectiveness and supports improved student outcomes by introducing new knowledge in fostering a positive school culture, implementing trust-based instructional leadership, building stakeholder relationships, and applying strategic, data-informed decision-making to drive school success and staff sustainability.

Course Objectives

At the end of this course you should be able to:

1. Identify components of Effective School Leadership.
2. Differentiate how school culture and climate directly impact a school's success.
3. Develop strategies for creating clear lines of communication for all stakeholders.
4. Develop strategies that school administrators can use to build lasting relationships with all stakeholders in the school community.
5. Identify instructional leadership and the components of trust based observations and data driven instructional practices.
6. Identify how administrators can facilitate collaboration with teachers and other administrators to enrich the learning experience in their buildings.
7. Develop strategies that can be used by administrators to positively handle challenges and conflicts that might negatively impact school environments.
8. Identify various strategies and tools school administrators can utilize to retain and sustain an effective staff and career.

Modules

- Module 1: Introduction to Effective School Leadership, Quiz 1
- Module 2: School Culture and Climate, Quiz 2
- Module 3: Communication, Quiz 3
- Module 4: Relationships, Quiz 4
- Module 5: Instruction, Quiz 5



- Module 6: Collaboration, Quiz 6
- Module 7: Challenges, Quiz 7
- Module 8: Retention and Self-Care, Quiz 8

Grading

Each quiz must be passed at an 80% or higher (three attempts allowed).

Format

This is a self-paced, asynchronous (no required live meetings) course. Throughout the PD course, you will find it helpful to take notes along the way to assist with the quizzes. Within each module, you will find reflection assessments that are not graded but will help in your journey through the course. There is an interactive forum in the course to help you connect with peers and instructors, share ideas, and collaborate on best practices throughout your learning journey.