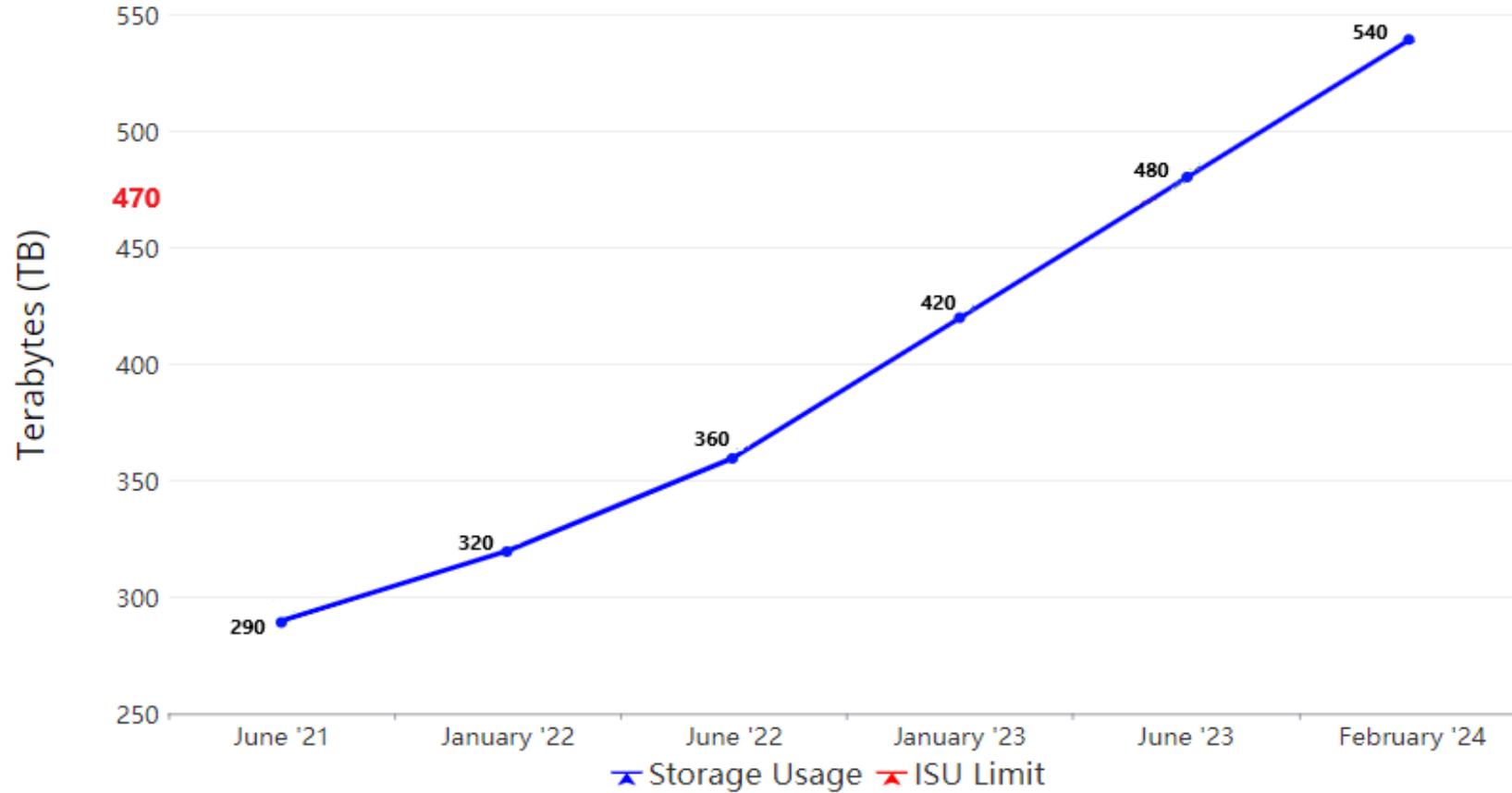# Google Storage at ISU

Background Information

- Google Suite for Education contract offered free usage and unlimited storage space at the time ISU moved to Google

- In recent years, Google has shifted to a "Pay for usage" business model with strict data storage caps

- This change applies to all K-12, colleges, and universities using the Google Suite for Education

- ISU is impacted by this change now as we work to get below our quota by the end of the fiscal year

Google Storage Management

- Google storage limits need to be in place
  - Individuals by role
  - Shared Drives
  - Departmental accounts

- The Google photos app will be disabled within all university google accounts
  - Please refer to the FAQs or contact the help desk if you need assistance relocating University related photos and videos

Google Storage Limits

Role Centric Model*

- Faculty (and Emeritus): 50 GB
- Adjunct Faculty: 30 GB
- Affiliate Faculty, Staff, and Temporary Employees: 20 GB
- Student: 10 GB
- Alumni (not employees) and Retirees: 5 GB (email only)
- Department: 20 GB
- Shared Drives: 20 GB
- Service/Club Accounts: 10GB

*Note an individual will be granted the higher storage limit if they belong to more than one role; it is not cumulative

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How you can help

- Review your storage usage and engage in a cleanup process

  For example:
  - Remove photos from google photos app - copy work related photos and videos to Drive or to Box
  - Remove unnecessary, unneeded and personal documents and emails
  - Migrate work-related documents to a shared drive or departmental folder

Additional Information

- https://www.isu.edu/its/google-storage-limits/
- Information sessions and additional messaging will be sent throughout this process and beyond
- ISU Service desk is available for any questions not covered in documentation

Timeline

April 15 - Google photos will be disabled

May 1 - All university accounts should be under the storage limit allocated per role

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Digital Storage Task Force

The charge:

- Identify all digital storage needs
- Inventory all ISU current digital storage solutions
- Recommend holistic digital storage solutions
- Recommend best practices for digital storage
- Determine financial impact of recommendations
- Recommend policy

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Questions?

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