

Greetings,

The International Programs Office offers UEMS – University Express Mail Service or SASS-Smart and Simple Shipping that will allow you to receive your documents through FedEx or UPS in 3-5 business days. This is the most efficient and safe option for international students. The courier service is only available through UEMS or SASS. Our office will be notified by UEMS once registration is complete.

Requesting your I-20 packet to be sent through UEMS or SASS is at YOUR expense. The estimated cost for shipping is between \$40.00 and \$100.00. Please check both for the best price. To sign up for UEMS or SASS please see one of the following below.

UEMS – University Express Mail Service

- To request express mailing of your packet, go to study.eshipglobal.com and select Student Sign Up (Blue Tab).
- You must use the website provided above - do not go through the FedEx or UPS website directly. There is no need to contact us after you schedule your shipment. UEMS will notify our office of your shipment request.

When you use UEMS, you will be prompted to create a user name and password account. To request shipment, you will need your exact mailing address, e-mail address, phone number, and credit card information. You may request shipment either to your foreign address or to a U.S. address.

- When prompted for your Student ID please enter “xxxx”.
- If your I-20 will be sent to a U.S. address, please include the name of the person at that address.
- Please pay close attention to the information submitted, as errors will result in a delay.
- If you experience any difficulty in registering and processing the shipment, please use the blue "Online" link at the site to “start a chat” or email questions.

SASS – Smart and Simple Shipping

- To request Smart and Simple Shipping to mail your packet, go to sass-smartship.com.
- Select Student Log in. If this your first time select “Register”. Please fill out the complete address in English. After you submit this information you will be asked to create a username and password.
- You may then login in to create a shipment.