



Idaho State University

Outgoing Study Abroad Exchange Checklist

Application/Pre-Nomination

Please Submit:

- Study Abroad Application- [Application for Study Abroad](#)
- Application Fee- \$50 (Must be a bank or cashiers' check)
- Official ISU transcript (Request through MYISU- \$10.00)
- 2 Academic reference letters & forms- [Academic Reference Form](#)
- Statement of purpose (1-2 pages) Why do I want to study abroad?
- Copy of Passport (If you do not have one, start the process to get one ASAP)
- Passport size photo
- Consent and Release Form- [Consent and Release Form](#)
- Responsibilities Form- [Responsibilities Form](#)
- Health Questionnaire- [Health History Questionnaire](#)
- Language proficiency (if applicable)

After Nomination Acceptance

- Complete host school's application/Housing/ Register for classes
- Complete country-specific requirements for student exchange Visa or residency permit.
- Submit proof of health insurance (insurance must include remains returned, emergency evacuation and general health coverage)
- Submit travel itinerary
- Submit completed [Credit Transfer Form](#) with department head signatures (you can work on this throughout the semester abroad if needed)
- Register for STUA 3300 (Undergraduate) or STUA 5300 (Graduate)
Study Abroad Coordinator will inform you when to register
- Register for STEP (Optional) This will give you warnings for any country you will be traveling to. <https://step.state.gov/>

After Arrival

- Send contact information to Study Abroad Coordinator
- [Complete Enrollment Verification Form](#) (Start/End of semester)

All materials must be submitted to Michelle Farrer at michellefarrer@isu.edu or in person to the International Programs Office.