

Professional Ranks, Responsibilities, and Procedures Related to Teaching

Faculty and Adjunct Teaching Responsibilities

Adjuncts

English or Philosophy adjuncts teach part time and are compensated by the course according to the university's salary matrix. Adjuncts teach classroom courses in Pocatello and at other Idaho State University campuses, online courses, and courses offered in the Early College Program. Courses taught by adjuncts are ordinarily limited to the composition series and general education courses. Early College Program adjunct teaching is ordinarily limited to ENGL1101 and ENGL1110. Occasionally, adjuncts are hired to teach specialized courses in their areas of expertise. Adjuncts have no service responsibilities and do not vote in departmental business. Adjuncts are welcome participants and attendees at department programs and events.

Lecturers

Lecturers in English or Philosophy are full-time faculty on academic year contracts. Their primary responsibility is instruction of undergraduate students. Lecturers also are incorporated into departmental life through service activities. They serve on committees and vote on departmental business falling within their areas of responsibility.

Courses taught by English lecturers fall into four categories, as appropriate to their expertise and highest academic degree:

- Composition series: ENGL1101, ENGL1101P, ENGL1102
- Specialized teaching of international students: ENGL1122, ENGL1123
- General education courses in literature, film, American cultural studies, and folklore: ENGL1110, ENGL1115, ENGL1126, ENGL2210, ENGL2212
- Major courses in professional writing and business writing: ENGL3307, ENGL3308
- Major courses at the 22xx level (limited to lecturers with the doctorate), ordinarily excepting ENGL2211, Introduction to Literary Analysis

Lecturers in Philosophy teach throughout the Philosophy curriculum, including tutorials, as appropriate to their expertise and highest academic degree.

Lecturers in English or Philosophy also provide many other instructional services:

- Undergraduate student advising
- Web course teaching and development

- Mentoring new lecturers
- Distance course teaching and development
- Travel to teach on non-Pocatello campuses

Tenure-track

Tenure-track faculty in English and Philosophy hold the highest academic degree in their field. They are normally nominated to graduate faculty status. Their teaching responsibilities are therefore at all levels of the curriculum. Tenure-track faculty are also important actors in departmental life through service activities and participants in the discipline through their scholarly activities. They serve on and lead committees and vote in all areas of departmental business. English graduate faculty meet, chaired by the Director of Graduate Studies in English, to consider and vote upon English graduate program concerns.

Courses taught by English tenure-track graduate faculty fall into four categories:

- Composition series: ENGL1101, ENGL1101P, ENGL1102
- Specialized teaching of international students: ENGL 1122, 1123
- General education courses in literature, film, folklore, and American cultural studies: ENGL 1110, ENGL1115, ENGL1126, ENGL2210, ENGL2212
- Major courses for the B.A. in English at all levels
- Graduate courses at the 55xx level
- Graduate seminars (66xx level)

English tenure-track faculty also perform many other instructional activities, especially at the graduate level:

- Serve as Graduate Faculty Representatives (GFRs)
- Direct an M.A. thesis and M.A. paper
- Design and evaluation of the M.A. set text examination
- Design and evaluation of Ph.D. examinations
- Ph.D. dissertation direction
- Mentor M.A.T.A.s and doctoral T.A.s
- Direct Ph.D. teaching internships
- Advise undergraduate students and, where relevant, graduate students
- Teach and develop web-based courses, such as asynchronous online courses
- Teach and develop courses in other distance-based modes, such as those taught out of the library or delivered in-seat with some synchronous online participants.
- Mentor new faculty
- Travel to teach on non-Pocatello campuses

Courses taught by Philosophy tenure-track graduate faculty fall into three categories:

- General education courses in philosophy, ethics, and logic: PHIL1101, PHIL1103, PHIL2201, PHIL2210
- Major courses for the B.A. in Philosophy
- Graduate courses at the 55xx and 66xx levels

Philosophy tenure-track faculty also perform many other instructional activities, emphasizing individual work with students inside and outside of the department:

- Supervise Tutorials (PHIL4480) and Senior Tutorials (PHIL4492)
- Advise undergraduate students
- Serve as Graduate Faculty Representatives (GFRs)
- Serve as committee members on M.A. and Ph.D. committees
- Teach and develop online and hybrid courses
- Teach and develop distance courses
- Mentor new faculty
- Travel to teach on non-Pocatello campuses