

## **Meeting Agenda**

### **CAL Chairs Council**


Date: December 1, 2022

Time: 9:00-11:00 a.m.

Location: Frazier Hall 214 [Zoom Link](#)

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#### **Announcement and/or discussion items**

- A. CAL advising (Virginia, Abbey, and Tate)
- B. Student retention data
- C. Docusign and undergraduate and graduate curriculum changes
- D.  Schedule Type Change form Instructions and Template
- E. Undergrad research funding
- F. Faculty position descriptions (John)
- G. Tenure and promotion guidelines (Kandi and John)
- H. Frank Church Symposium update
- I. Class fee information update (Angie)
- J. Promotion of innovative, interdisciplinary, and applied programs

#### **Upcoming events and deadlines**

- Chair recommendation Outstanding Student Achievement due today 12/1
- CAL Holiday Party 12/7
- First-year faculty evaluations due 1/17
- Third-year faculty evaluations due 1/17
- Department chair self-evaluation due 1/17
- Emeritus recommendations due to AA 1/20
- Fourth-year+ faculty evaluations due 1/23