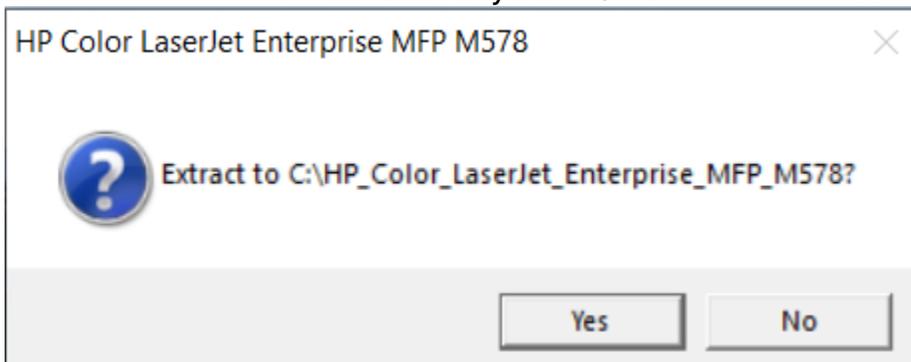# Mapping to the POLS Black & White Printer

Download the Printer Driver

1. In a web browser, navigate to: https://support.hp.com/us-en/drivers/selfservice/hp-laserjet-enterprise-mfp-m630-series/6771914
2. Expand "Driver-Product Installation Software"
3. Expand "Basic Drivers"
4. Scroll down to "HP LaserJet Flow M630z, M630h, M630zm, and M630hm Printer Series PCL 6 Driver (no Installer)", then click Download.
5. Once downloaded, double click the EXE file.
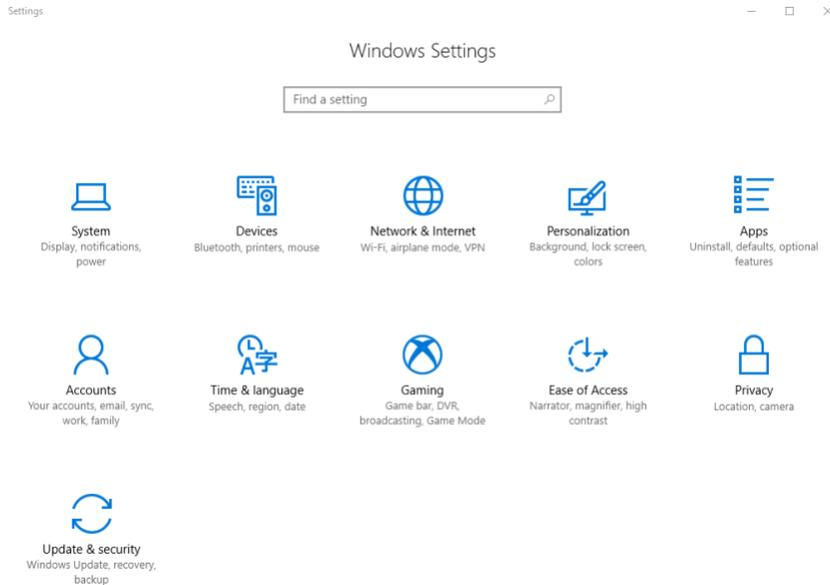6. Click "Install anyway" in the Microsoft pop-up.

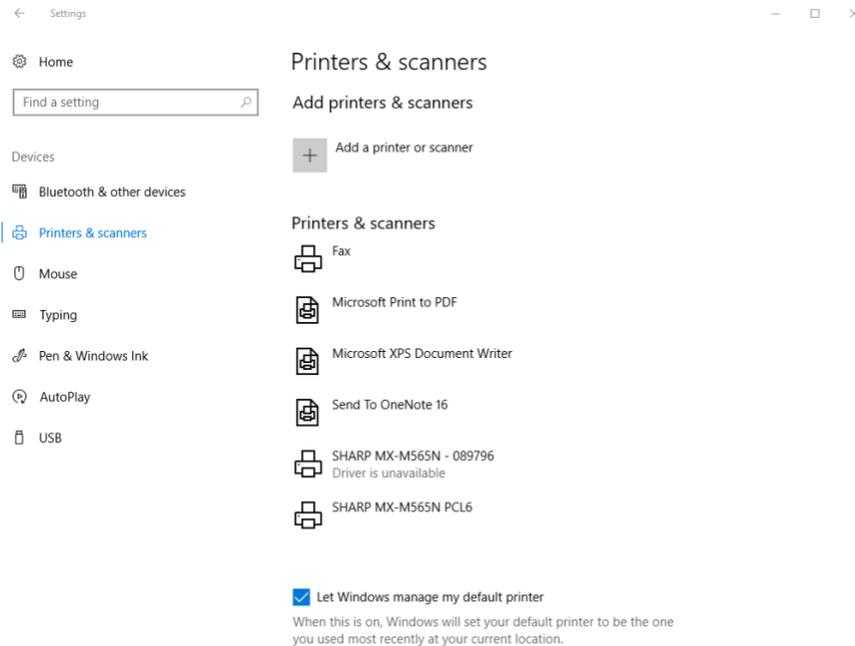7. Click "Yes" to extract the files to your C:\ drive.

Install the Printer

1. On the bottom left of your desktop, click on the Windows Start Menu icon.
2. Click on the gear icon to open up Windows Settings.
3. Click on the "Devices" tab.

4. Click on the "Printers & Scanners" tab.

5. Click on "Add a printer or scanner."
6. Wait until the option "The printer that I want isn't listed" appears at the end of the list of found printers, then click it.
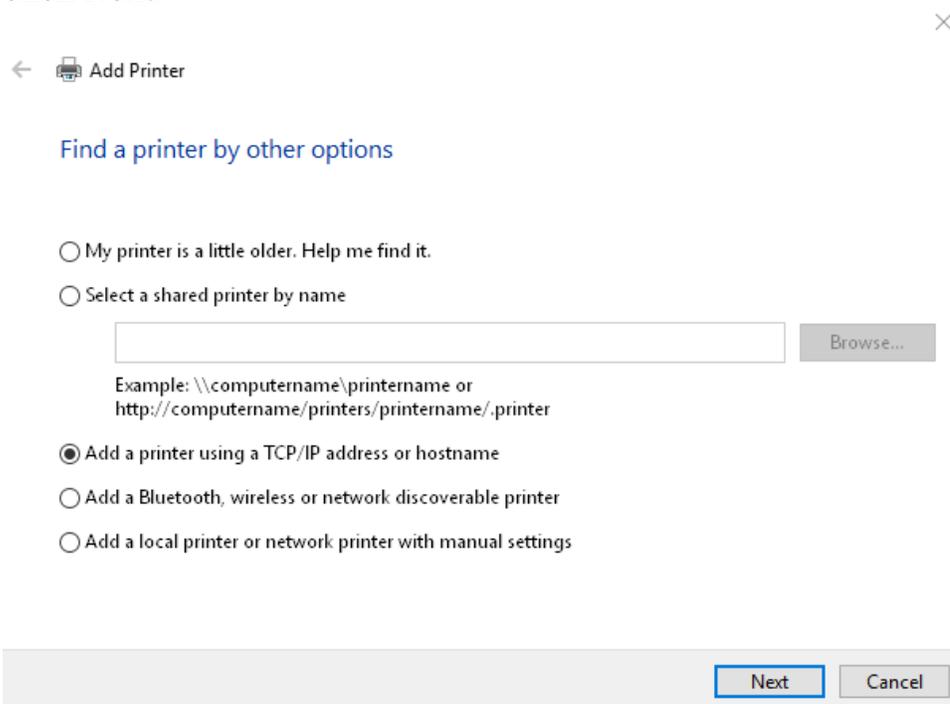
Printers & scanners

Add printers & scanners

⟳ Refresh

Searching for printers and scanners
• • • • •

The printer that I want isn't listed

7. Click on "Add a printer using a TCP/IP address or hostname" checkbox, then click Next.

← 🖨 Add Printer   ✕

Find a printer by other options

○ My printer is a little older. Help me find it.

○ Select a shared printer by name

[   ] [Browse...]

Example: \\computername\printername or
http://computername/printers/printername/.printer

◉ Add a printer using a TCP/IP address or hostname

○ Add a Bluetooth, wireless or network discoverable printer

○ Add a local printer or network printer with manual settings

[Next] [Cancel]

8. Ensure that "Device type" is set to "Autodetect."
9. For the "Hostname or IP address" field, enter in the following DNS name: The Port name will automatically copy from the Hostname.

HP LaserJet Enterprise MFP M630 : **p_15_303_1.printer.isu.edu**

← 🖨 Add Printer

Type a printer hostname or IP address

Device type: Autodetect   ⌄

Hostname or IP address: p_07_224_1.engr.isu.edu

Port name: p_07_224_1.engr.isu.edu

☑ Query the printer and automatically select the driver to use

                                          Next   Cancel

10. You may be asked to select a driver. If you are presented with a list of drivers, like the one shown below, click Have Disk..., then click Browse.

← 🖨 Add Printer

Install the printer driver

🖨 Choose your printer from the list. To install the driver from an installation CD, click Have Disk.
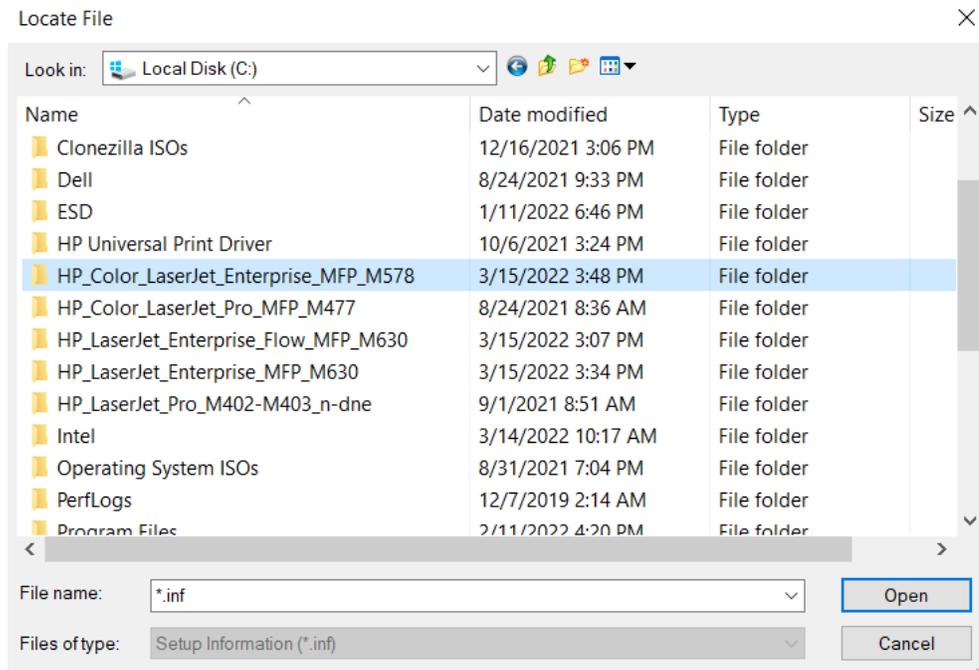
Manufacturer	Printers
Adobe	HP Color LaserJet 1600 Class Driver
Canon	HP Color LaserJet 2600n Class Driver
Generic	HP Color LaserJet CP1213 Class Driver
HP	HP Color LaserJet CP1214 Class Driver
Microsoft	HP Color LaserJet CP1215 Class Driver

🖹 This driver is digitally signed.   Have Disk...
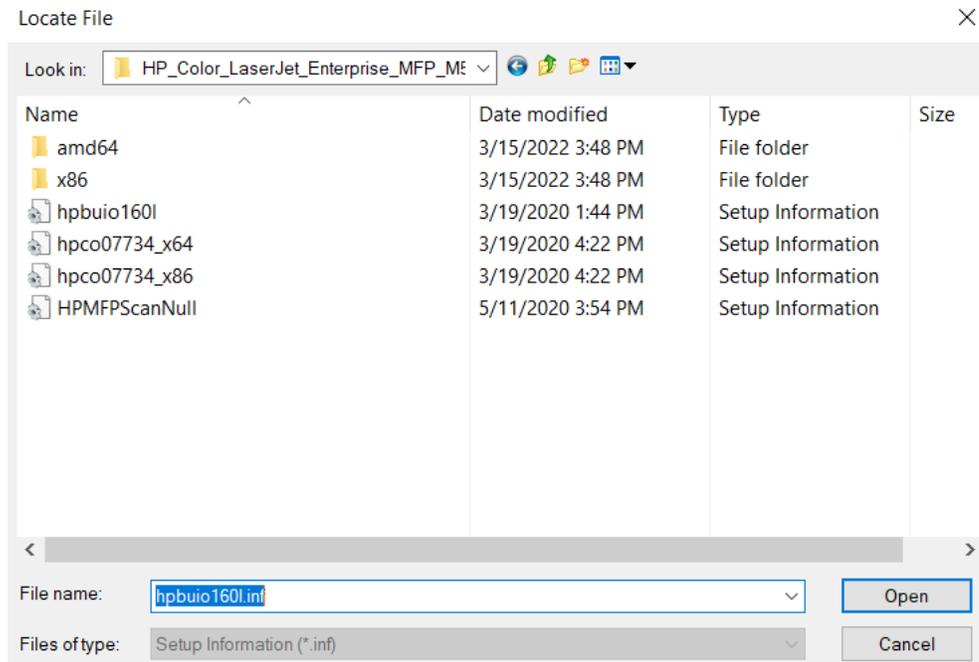
Tell me why driver signing is important

                                          Next   Cancel

11. Navigate to your C:\ drive and click on the driver packet downloaded earlier, then click Open.
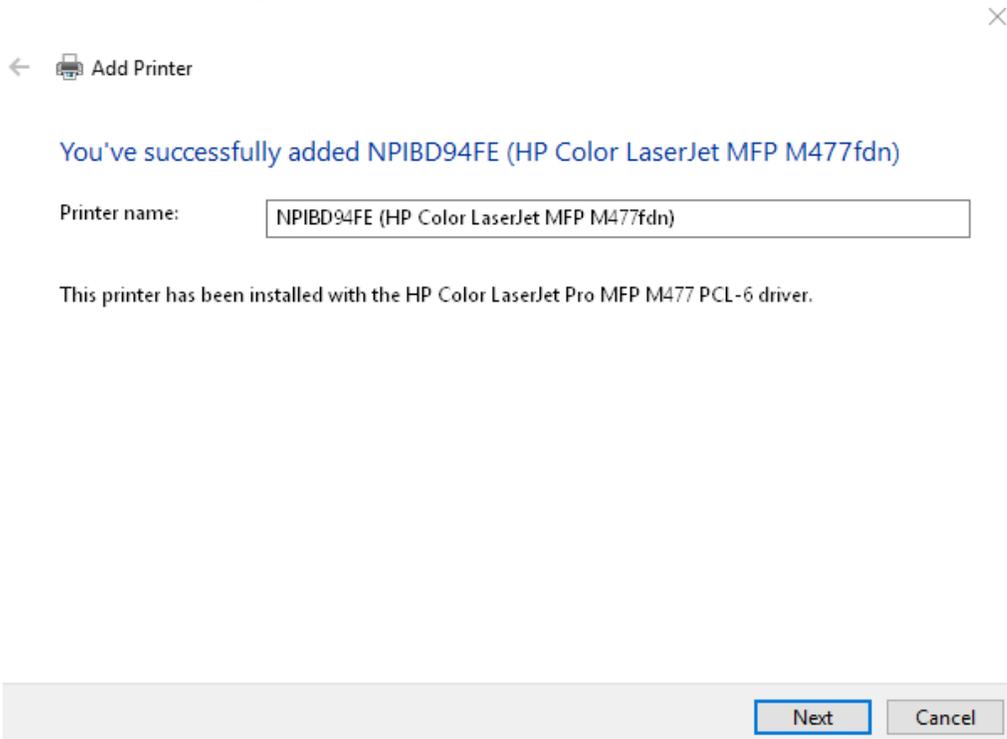

12. The correct .inf file should automatically populate next to "File name". Click Open once more.

13. Back in the "Install From Disk" window, click OK.
14. With the driver now selected in the "Install the printer driver" window, click Next.

15. After the printer has been contacted, the following window will pop up. Feel free to name the printer.

← 🖶 Add Printer

You've successfully added NPIBD94FE (HP Color LaserJet MFP M477fdn)

Printer name: NPIBD94FE (HP Color LaserJet MFP M477fdn)

This printer has been installed with the HP Color LaserJet Pro MFP M477 PCL-6 driver.

Next   Cancel

16. Printer sharing is entirely optional. Feel free to use your own judgement here. Click Next when you have completed this step.

← 🖨 Add Printer   ✕

Printer Sharing

If you want to share this printer, you must provide a share name. You can use the suggested name or type a new one. The share name will be visible to other network users.

◉ Do not share this printer

◯ Share this printer so that others on your network can find and use it

Share name:	NPIBD94FE (HP Color LaserJet MFP M477fdn)
Location:	
Comment:	

[Next]   [Cancel]

17. Done! Feel free to print off a test page to confirm the process has completed successfully.