



Idaho State University

Office of Academic Affairs - Council of Deans Notes

June 2, 2020

Standing Agenda

Health Update--Rex

First death in southeast Idaho, over the weekend. We are still meeting CEC & Governor Little's metrics for moving from one stage to another. See Idaho's Official Resources for the Novel Coronavirus: coronavirus.idaho.gov - click on data visualization tools for additional information

Approval Items

- none

Decision Item

- none

Feedback/Input/Direction

- *List of Top 10 Employers (needed by June 30.)--Scott R.*
 - Related to Charter for top 10 employers. By June 30 - we would like to have a list of top 10 employers from each of the colleges. This can be based on numbers of hires or business relationships. The President is interested in these numbers so we can reach out to the business community and adapt with new programs and other items they need. **ACTION ITEM:** Please send your top 10 list to Scott Rasmussen or Teresa Velasquez by June 30.
- 2nd Round OF AA Affairs Town Halls -
 - Lots of questions about what fall will look like for faculty and students. We are working hard on the planning processes, and getting the answers that faculty need.
- CDC guidelines and facilities-
 - ISU has three standards in mind with Fall Planning - CEC standards (6 feet social distance & Face Coverings), preserve face-to-face opportunities, and not try to change student schedules in the mix. We can have two of the three, but not all three. Need to let one go, and student schedules will be changing.
 - If faculty would like to make changes, they will need to have it approved. Exception requests to add more students need a health plan.
 - Committee needs to let faculty know about changing schedules to help facilitate that.
- [College Executive Committee Recommendations](#) (CEC)--Laura W-N.*
 - Item approved - passed



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- Fall Preparation Discussion--Laura W-N
 - Calendar - start and end date are the same but we will end the majority of face-to-face interaction by Thanksgiving. Grades are due when they are normally due. Health recommendations are that we don't have students return after Thanksgiving since we will be into the flu season. Finals week will be online (the week after Thanksgiving). A communication should be sent out today.
 - Course Scheduling- still looking to move schedules around to different rooms and times. Right now the committee is checking out all the spaces and what the new capacity is. There is a schedule freeze on changes while working through this project. A finalized communication will go out soon.
 - Workload - due to scheduling changes, there will probably be workload changes for faculty. We should try to look for ways to relieve that workload: like taking them off committees and such. We may need to change some guidelines for this fall.
- [Roaring Back Plans Reminder](#)--Darren - Due to provost/Darren before employees return to work
 - Building openings are still being discussed by facilities and public safety - no date yet
 - Need college progress report comments in by the 10th (Darren sent it out to everyone)
 - [Roaring Back Committees and Duties](#)*
 - Rex and his committee are reviewing plans by priority and should get back with individuals about the plans soon.
- [Course Scheduling Update June 1, 2020](#) - Blake, Lyle and Joanne

Information Item

- [Three Year Plans](#)--Joanne*
 - We are working on III.Z policy right now- more collaborative language and eliminating unnecessary duplication.
 - We think it could be useful to look at plans from sister universities, so take a look at those.
- Laura will look into if the communication about refunds from Dani is something she can share since it is getting lots of requests.
- GEER (Governor's Emergency Education Relief) requests- getting equipment for distance delivery; we have recently requested money for more equipment.