



# Idaho State University

## Office of Academic Affairs - Council of Deans

July 13, 2021

Introduced and welcomed: Dr. Teresa Conner - Dean of the College of Health.

### Priority Information

- **Approval of Minutes**
  - Approved unanimously from the last meeting
- **[AY 21/22 Academic Calendar](#)**
  - Encouraged to share with Deans, Chairs, and Directors
  - Added in Program Health due dates
- **Enrollment update**
  - Comparative enrollment numbers up from last year at this time!

### Important Dates

- Deans' Mini Retreat (Development and Advancement) - July 21, 2-3:00 p.m.
- Deans' Retreat - July 27, 8:30am-4:00 p.m.
- Year 6/7 Submitted to NWCCU- August 4
- New Faculty Orientation and Reception - August 17
- Year 6/7 site visit- October 6-8

### Discussion

- **New COVID Grant Funding Committee (Angie Dobbins) - confirmed (10 mins)**
  - First Covid grant in May 2020, January 2021, and May 2021
  - Add lost revenue category
  - Ensure that strategies are aligning with goals of university
  - Committee members Rex Force, Shane Hunt, George Casper, Renae Scott, Jen Steele, Lyn Redington
    - Will present to Admin Council tomorrow
    - Deadlines: August proposals due, July guidelines and timelines established, September recommendations to admin council for projects proposed, and May deadline for funds to be extended
- **[New faculty communication](#) (Katie Thomas)- confirmed**
  - Earlier this summer Cali reached out to deans asking them to get information for faculty starting in the fall or for those who came to ISU since the last New Faculty Orientation. Letter sent June 23, 2021
    - Trying to streamline the new hire process
      - Deans encouraged to get New Hire completed by July 26, 2021 so faculty have their emails activated by the time they start on campus
      - Link to [new faculty list](#) (2021 and 2020 tabs included)
    - New Faculty Orientation and Reception -
      - Invite new faculty from last year and this year to both events
- Program Health [Next Steps](#) (Google Slides version) [Next Steps](#) (PDF version)
  - Thank you for getting our program health process done! The finalized report was due to the OSBE on June 26, 2021.
  - OSBE & SBOE will review and go to the August IRSA meeting. . Karen will be providing a high level overview. This will go to the August SBOE meeting for final approval.
  - Program Health is a continuous improvement process and will be reviewed annually at the August SBOE meeting.
  - Feedback from the Administrative Council is due back to Karen on August 10, 2021.



# Idaho State University

## Office of Academic Affairs - Council of Deans

- Report out from action plan due November 1, 2021.
- Every year we are asking for the annual report on May 1, 2021.
- Report outs will be included on all action plans. Quintiling not required for annual reports but for every five years.
- **Special course fee proposal** - Chris Owens/Chris Sanford
  - Council of Deans concerned about the high fee. Working professionals might be interested in getting some special training to help them in listening and spoken language. This is for Listening and Spoken Language Certificate. We need a streamlined process to get professionals trained to help kids. Total cost of the program was \$24,000-\$26,000. It is high relative to other programs to be completed in a conservative and sustained way. This was modeled after Christie Blaizer and her work in Minnesota regarding this same certificate type.
  - Career-ladder certificate for Listening and Spoken Language Certificate.
- **Cloud Computing proposal** - Debbie Ronneberg
  - Submitted as specialized certification initially to the Council of Deans, but the OSBE said it did not meet the criteria of a specialized certificate because it would require students to have a prior certificate or degree.
  - This is through Amazon Web Solutions, COT does not want to require students to have a prior certificate or degree, so it is being changed to Basic Technical Certificate. All five courses are online, \$300 per credit and will lead to Amazon Badges.
  - Approved to send forward to Administrative Council and Leadership Council.
- **[Academic Freedom and Responsibility Suggested Syllabus Statement](#) and COVID additions to syllabi** - (Karen/Rex)
  - Working Group looking at Policy III.B before approval at state level
    - ISU referencing current stateboard policy
  - Feedback is due early next week and we hope to have this finalized by end of next week/end of July
  - Karen will re-send this information to deans again as per Jasun Carr's request
  - Make sure there is flexibility for students to miss class if they need to, for COVID precautions moving forward in the fall. Rex and Cindy are working on this.
    - Cali will
- **[GA Charter Award Process](#)** (Adam Bradford) - confirmed (10 minutes)
  - See document linked above for additional information
- **[Chronicle Strategic Leadership Program](#)**- (5 minutes) (Cindy)
  - Training available through the Chronicle. Professional development for department chairs. There is a program cost.

### 11:30-12:00 Roundtable

- Albion Courses - Jean
  - Offers online self-paced classes for teachers to renew their licenses or move pay upgrade
  - Stipend \$6,000 for faculty to help create classes - in addition to their already existing load of teaching for teaching, service, and research.
  - All materials developed for this course are ISU sponsored materials
  - Group proposals are also considered.
- EM Calling Campaign Feedback- Karen
  - COE - Jean likes to be main point of contact
  - A&L - perhaps log students who are getting frustrated with being contacted multiple times.
    - Many have said they are not coming.
  - Graduate school - pushing out lists of students who need to be contacted to deans and chairs etc.
    - Graduate school wants to adopt a process that works.