



Idaho State University

Office of Academic Affairs - Council of Deans Notes

May 19, 2020 9:30am

Furlough- Lyle

- There will be a place where faculty can reserve their furlough days
- Sabbaticals will be given the option to be deferred
- Working on furlough notice to be sent out
- Possible option to spread the furlough cut over time
- Workgroup will continue to work on notice form(s)

Hiring- Brian

- Hiring is frozen but some positions are still being reviewed
- Fill out the standard job posting request if you need one and Admin Council will review
- Admin Council will also review salary adjustments; use a PR form to transfer stipends from individual to another
- Please see the form on the agenda for the hiring process: [HR COVID-19 Hiring Approval Process](#)

Feedback/Input/Direction

- AA 20-21 - Draft Schedule & Schedule by Category - Alan Frantz
 - Please add any input that you have - [Supporting Documents](#)
 - New changes- Joanne organized it by category
 - Alan will send to Cali and have her change to PDF
- Five-Year Review (PPR) Interim Plan for 2020-2021 Academic Year - Alan Frantz
 - Current policy is outdated and FPPC will recommend a revised policy in AY 2020-21
 - For Tenured faculty only, but units can use for non-tenured faculty if they wish
 - Cali will put a reminder on the calendar to send the interim plan to the faculty for 30-day review beginning August 10
- Hosting Single Gender Events - Joanne Hirase-Stacey
 - An OCR complaint was filed about a STEM event for 8th grade girls
 - Title IX violation to schedule event for one gender
 - One gender cannot be favored over another at these events or with scholarships
 - Athletics are exempt from this
 - Please send a list of events that may be impacted by this to Joanne Hirase-Stacey
- Fall Plan – Laura
 - Possibly finish Fall semester instruction before Thanksgiving to help with students leaving and coming back and possible fall bloom of COVID
 - Thanksgiving week would be the last week of classes, and all finals would be online the following week. Late 8 week schedule would stay the same, and this would not apply to clinical or CTE courses.
 - The Instruction Committee will consider this plan later this week.

Information Item

- Roaring Back Templates - Darren (*portions of the plan are still under development*)

- [Supporting Documents](#)
 - Employee plan should be out any day
- Project Charter Reminder - Darren
 - Please let Darren know any changes/updates as they occur
 - We are still moving forward with these
- Dean Town Halls/Communication – We will get the schedule together on these in the next day or so; tentatively planned for the first week of June.
- Contact Stefanie Shaddock if you would like any help with Plexiglass or things to help with front desk helpers
- Communication with faculty- feeling a lack of closure from the semester. Please communicate with your faculty. We will also continue this to have town halls and Laura's office will send out another communication thanking them and including information for them (including Pass/Fail info). That communication will be shared with Jerry before it is sent out in case there is anything he would like to add.
- Virtual retirement party for Alan will be scheduled soon.
- Don't forget to thank your teams!