



Idaho State University

Office of Academic Affairs - Council of Deans Notes

April 13, 2021

1st Hour - Agenda, Presentations & Guests

Priority Information

- AA Townhall April 23 2-3 p.m.
 - Topics covered: overall budget info (not specific college), vaccination updates, accreditation visits.
 - This will be recorded and is for any faculty/staff.
- Fall Schedule

Important Dates

- PIE workshop on program review and assessment - April 14 2:30-4:00
- Pocatello Graduation April 24
 - 10:00 a.m. - College of Health and College of Pharmacy
 - 2:00 p.m. - College of Arts and Letters and College of Education
 - 6:00 p.m. - College of Business, College of Science and Engineering, College of Technology
 - Deans will not be onstage and there will be no hoodings. Deans are encouraged to be there.
 - Deans will be in the first row and are encouraged to be in videos.
 - Let [Karen Appleby](#) know if you are traveling
- Spring Break April 26-30
- 3-Yr Plan due to SBOE May 1
- Program Health Action Plans Due on May 1, 2021 to Joanne Tokle
- Meridian Graduation May 8
- May 8- Meridian Graduation Ceremony
- May 10- Dani returns
- May 10- President requires Project Charter updates
- [Program Health Faculty Feedback](#) on May 10-14, 2021
- NWCCU site visit October 6-8, 2021 (please note change)

Discussion

- ❖ Meeting Minutes (March 9, February 9, January 19)- all three have been approved and will be published
- ❖ Policy Review Procedures - Libby Howe
 - There is a deficit in policies right now and the committee would like to make sure everyone feels included in the process.
 - There is a 30 day waiting period for all policies and, depending on the policy, there are different steps it has to go through.



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- Policy 1010 (policy on policy process) could be revisited so we can discuss when leadership/deans should be more involved. When should we have the opportunity to provide feedback?
- Academic Affairs Policies to review: <https://www.isu.edu/policy/academic-affairs/>
- ❖ [Faculty COVID Impacts Report](#) - [Laura Ahola-Young](#) & Rick Wagoner (<-- see attachment link)
 - We need to look at each one of the recommendations and come up with a strategy.
 - The plan is to send this information out to faculty through the faculty senate (a townhall could be another great way to present the info).
- ❖ Turnitin - Blake Beck
 - Turnitin is a plagiarism checker tool in moodle
 - We are investigating an originator tool that helps figure out if the actual student is doing the work themselves. This helps take out the personal bias a faculty might have.
 - Where should these originator requests reside so this tool isn't abused?
 - We need to be really careful about FERPA
 - Karen and Blake will put together a script to help faculty understand this new tool
- ❖ [Work Decision Memo \(EOC\)](#) - Karen
 - Summer classes will remain the same when memo comes out and any new policies will be addressed in the memo out to campus.
 - This is not a blanket requirement: If jobs still have flexibility (& it doesn't affect students), there can be some work from home.
- ❖ College Executive Council Recommendation Implementations - Karen
 - [Recommendation Memo](#) & [Spreadsheet](#)
- ❖ CAAP, IRSA, and SBOE meetings - Karen
- ❖ [Graduate Faculty By-Laws and Appointments](#) - Adam Bradford (<-- see attachment)
 - Grad council would like feedback to help make recommendations for graduate student representatives.
 - Please encourage graduate faculty to attend this meeting! Thursday April 15th 3-5pm.

2nd Hour - Open Roundtable

- ❖ Deans' summer retreat topics