



# Idaho State University

## Office of Academic Affairs - Council of Deans

November 2, 2021

### Priority Information

- *New Department Chair Slides* - [Annual Evaluations](#)

### Important Dates

- *Sabbatical Deadline to Academic Affairs*: November 1
  - Please let Karen know if your college has the funds to support the Sabbaticals
- *Academic Freedom and Responsibility Faculty Panel*: November 5, 1-2:30
- *Promotion and Tenure Meeting*: November 10, 1:30-4:30
- *Program Health Dean Feedback*: November 15

### Discussion

- *Conflict of Interest Discussion* - Donna Lybecker, Blake Christensen, & Deb Easterly
  - [Conflict of Interest in Sponsored Projects \(Research\) Link](#)
  - [Conflicts of interest General Policies & Procedure link](#)
  - If we have any conflicts of interests we need to manage it in an ethical way.
  - We want to avoid perceived conflicts of interests if we can or at least manage them.
  - A new committee on ethical guidance and oversight needs to be put together again to review this process and these forms.
  - [Blake Christensen](#) will make a list of frequently asked questions and share it. If anyone has questions, send them to Blake.
- *Program Health* - Cindy & Karen
  - Special Deans Council: President's Program Health Update) Monday NOV 8 9-9:30
  - This is about building a strong catalog of programs for students and the workforce.
  - This is a budget reallocation process not a cutting process.
  - Deans would like to know what has been submitted and what hasn't.
  - If there are any consistent concerns, please let Karen know and how we can address it.
  - Cindy and Karen will work on a revised timeline for next time.
  - How can we do this in a way that professors feel better about the program? Can the measuring metrics be brought up at the state board of education meeting?
- *Online Idaho Implementation* - Cindy
  - Not a single student has been registered in the state.
  - There will be testing to see how all the registration will work with everyone.
  - They should be live Dec. 6th and students should be able to register then.
- *Dean Rep on FPPC* - Karen
  - Is there anyone who would like to be a part of this policy committee to give some dean perspective? Please let Karen know if you have the availability or interest to serve.
- *Catalog Page Approvals (Curriculum Updates)* - Cindy
  - The Registrar office is trying to make this process faster by getting them going right



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away for the next catalog. Is there any objection to this?

- *Class Fee Schedules* - Karen
  - December 1 for subsequent Fall Semester
  - July 1 for subsequent Spring Semester
  - August 1 for subsequent Summer Semester

### Deans ONLY

- [Classroom upgrade list](#) - Karen and Cindy
  - Darren set up a rating system with the criteria we talked about. Classrooms with more students served were given more points.
  - There is no standard for technology in classrooms, Darren will help create one.
- *Software Contracts* - Scott
  - Karen will check in with Nick Tranmer on the process for this.
- *External Review T&P* - Karen and Lyle
  - We would like to create a possible waiver for this.
- [Innovation Brainstorm](#) - All