



Idaho State University

Office of Academic Affairs - Council of Deans

October 5, 2021

Priority Information

- **NWCCU Evaluation Virtual Visit - October 6-8** - Darren - (5 min)
 - Notes from Practice Evaluators
 - Final Agenda for Year 7 Practice Evaluation
- [Approved Annual Program Review website](#)

Important Dates

- **Year 6/7 site visit** - October 6-8
- **List of events** - October 8
- **Program Health Annual Review** - November 1
- **Annual Program Review** - November 1
- **GERC Assessment** - November 1

Discussion

- **TMS Evaluation Support** - (Ray) - (10-15 mins)
 - Faculty evaluations are out as of Oct. 1st
 - We are able to see the progress on these evaluations
 - Can we get these filtered by department?
 - Instructions to review/status: Talent Management system → Reports → Standard reports → Performance → click on performance review you want to view
 - How to view documents for each person: Talent Management system → my team → go through the names in the chain of command and find the person you are trying to locate → Performance
- **Provost Search**- (Brian S.) - (10 mins)
 - <https://isu.edu/provostsearch/>
 - Semifinalist/Zoom interviews occurring late October
 - Finalists interviews tentatively planned between 11/5 and 11/16
 - We will continue to update the website and calendar.
- **Budget Feedback**- (Jen S.) - (10 mins)
 - What format should we present our budget plans in?
 - How are we going to engage with our colleges?
 - Provide clear narrative budget process
- **COVID** - (Karen) - (10 mins)
 - Still in level white and there is updated info coming from the president's office every Friday.

- Operation Levels: <https://www.isu.edu/media/top-level/coronavirus/Operational-Levels-Fall-2021.pdf>
- New strategies are mainly hitting events. Events are being reviewed now for changes.
- If you need any extra guidance, let the health committee know.
- Idaho is around 50% vaccinated and our campus is over 70% vaccinated.
- About 1000 people a week are asked to screen. Those not on campus are not included in the screening.
- Please, remember to update the events document for College and Division events by Friday. https://docs.google.com/spreadsheets/d/1J-HhSIYJxzNUEKNyiZIZGMR9k14Lgrd_0uj53O8_TUA/edit#gid=0
- Stuart will be at the October 19th meeting and we will let him know our concerns about ISU's communications.

Deans Only

- **Seating Charts** - (Karen) - (10 mins)
 - Please encourage seating charts when possible for our COVID tracing team.
 - Also have them share seating charts with department chairs.
 - We plan on using seating charts in the spring as well.
 - This will help keep the face-to-face classes going.
- **How do we make sure our positive items are going out to Marketing and Communications?**
 - Please send names to Cali of those who should be involved in the meeting with Stuart.
 - Brainstorming with Shane about marketing at next meeting
 - We need to include outreach centers in communications- all the outreach centers feel like there isn't enough advertisement for them.
 - How can we market our programs and people better?
- **Classroom requests to Facilities/IT**- (Karen and Cindy) - (5 mins)
 - Campus wide classroom plan- show what capabilities each classroom has so we can schedule things easier.
 - Give Cindy a list of 3-4 classrooms that need the most updating so we can build a more formalized process of updating. List the things that are needed in those classrooms. Please send in by the 12th, we will send a reminder.
- **NWCCU Accreditation Prep**- (Karen and Darren)- (10 mins)
 - Remember how your programs are tied to the mission and core themes of the University.
 - Have ideas on how we can address any issues moving forward.
 - Talk about *what* you do with student learning data that you collect, not just how you collect it.
- **Articulation Agreement fact-finding**- (Lyle)- (10 mins)
 - Please locate any program/articulation agreements you have and send them to April (peteapr2@isu.edu)
 - For more information see: <https://www.isu.edu/academicaffairs/articulationagreements/>